

# The City Record

Official Publication of the Council of the City of Cleveland



December the Thirtieth, Two Thousand and Fifteen

**Frank G. Jackson**  
Mayor

**Kevin J. Kelley**  
President of Council

**Patricia J. Britt**  
City Clerk, Clerk of Council

**Ward Name**

- 1 Terrell H. Pruitt
- 2 Zachary Reed
- 3 Joe Cimperman
- 4 Kenneth L. Johnson
- 5 Phyllis E. Cleveland
- 6 Mamie J. Mitchell
- 7 TJ Dow
- 8 Michael D. Polensek
- 9 Kevin Conwell
- 10 Jeffrey D. Johnson
- 11 Dona Brady
- 12 Anthony Brancatelli
- 13 Kevin J. Kelley
- 14 Brian J. Cummins
- 15 Matthew Zone
- 16 Brian Kazy
- 17 Martin J. Keane

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[www.clevelandcitycouncil.org](http://www.clevelandcitycouncil.org)

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# DIRECTORY OF CITY OFFICIALS

## CITY COUNCIL – LEGISLATIVE

President of Council – Kevin J. Kelley

Ward	Name	Residence	
1	Terrell H. Pruitt	16920 Throckley Avenue	44128
2	Zack Reed	3734 East 149th Street	44120
3	Joe Cimperman	P.O. Box 91688	44101
4	Kenneth L. Johnson	2948 Hampton Road	44120
5	Phyllis E. Cleveland	2369 East 36th Street	44105
6	Mamie J. Mitchell	12701 Shaker Boulevard, #712	44120
7	TJ Dow	7715 Decker Avenue	44103
8	Michael D. Polensek	17855 Brian Avenue	44119
9	Kevin Conwell	10647 Ashbury Avenue	44106
10	Jeffrey D. Johnson	9024 Parkgate Avenue	44108
11	Dona Brady	1272 West Boulevard	44102
12	Anthony Brancatelli	6924 Ottawa Road	44105
13	Kevin J. Kelley	5904 Parkridge Avenue	44144
14	Brian J. Cummins	3104 Mapledale Avenue	44109
15	Matthew Zone	1228 West 69th Street	44102
16	Brian Kazy	4300 West 143rd Street	44135
17	Martin J. Keane	15907 Colletta Lane	44111

City Clerk, Clerk of Council – Patricia J. Britt, 216 City Hall, 664–2840

### MAYOR – Frank G. Jackson

Ken Silliman, Secretary to the Mayor, Chief of Staff  
 Darnell Brown, Executive Assistant to the Mayor, Chief Operating Officer  
 Valarie J. McCall, Executive Assistant to the Mayor, Chief of Government Affairs  
 Martin J. Flask, Executive Assistant to the Mayor of Special Projects  
 Monyka S. Price, Executive Assistant to the Mayor, Chief of Education  
 Jenita McGowan, Executive Assistant to the Mayor, Chief of Sustainability  
 Natoya J. Walker Minor, Executive Assistant to the Mayor, Chief of Public Affairs  
 Edward W. Rybka, Executive Assistant to the Mayor, Chief of Regional Development  
 Dan Williams, Media Relations Director

### OFFICE OF CAPITAL PROJECTS – Matthew L. Spronz, Director

**DIVISIONS:**  
 Architecture and Site Development – Christopher Diehl, Manager  
 Engineering and Construction – Richard J. Switalski, Manager  
 Real Estate – James DeRosa, Commissioner

### OFFICE OF EQUAL OPPORTUNITY – Melissa K. Burrows, Ph.D., Director

**DEPT. OF LAW –** Barbara A. Langhenry, Director, Gary D. Singletary, Chief Counsel, Richard F. Horvath, Chief Corporate Counsel, Thomas J. Kaiser, Chief Trial Counsel, Victor R. Perez, Chief Assistant Prosecutor, Room 106; Robin Wood, Law Librarian, Room 100

### DEPT. OF FINANCE – Sharon Dumas, Director, Room 104;

Natasha Brandt, Manager, Internal Audit  
**DIVISIONS:**  
 Accounts – Lonya Moss Walker, Commissioner, Room 19  
 Assessments and Licenses – Dedrick Stephens, Commissioner, Room 122  
 City Treasury – James Hartley, Interim Treasurer, Room 115  
 Financial Reporting and Control – James Gentile, Controller, Room 18  
 Information Technology and Services – Douglas Divish, Commissioner, 205 W. St. Clair Avenue  
 Purchases and Supplies – Tiffany White, Commissioner, Room 128  
 Printing and Reproduction – Michael Hewitt, Commissioner, 1735 Lakeside Avenue  
 Taxation – Nassim Lynch, Tax Administrator, 205 W. St. Clair Avenue

### DEPT. OF PUBLIC UTILITIES – Robert L. Davis, Director, 1201 Lakeside Avenue

**DIVISIONS:**  
 Cleveland Public Power – Ivan Henderson, Commissioner  
 Utilities Fiscal Control – Frank Badalamenti, Chief Financial Officer  
 Water – Alex Margevicius, Interim Commissioner  
 Water Pollution Control – Rachid Zoghaib, Commissioner

### DEPT. OF PORT CONTROL – Fred Szabo, Interim Director, Cleveland Hopkins International Airport, 5300 Riverside Drive

**DIVISIONS:**  
 Burke Lakefront Airport – Khalid Bahhur, Commissioner  
 Cleveland Hopkins International Airport – Fred Szabo, Commissioner

### DEPT. OF PUBLIC WORKS – Michael Cox, Director

**OFFICES:**  
 Administration – John Laird, Manager  
 Special Events and Marketing – Tangee Johnson, Manager  
**DIVISIONS:**  
 Motor Vehicle Maintenance – Daniel A. Novak, Commissioner  
 Park Maintenance and Properties – Richard L. Silva, Commissioner  
 Parking Facilities – Antonette Thompson, Interim Commissioner  
 Property Management – Tom Nagle, Commissioner  
 Recreation – Samuel Gissentaner, Interim Commissioner  
 Streets – Frank D. Williams, Interim Commissioner  
 Traffic Engineering – Robert Mavec, Commissioner  
 Waste Collection and Disposal – Randell T. Scott, Interim Commissioner

### DEPT. OF PUBLIC HEALTH – \_\_\_\_\_, Director, 75 Erieview Plaza

**DIVISIONS:**  
 Air Quality – George Baker, Commissioner  
 Environment – Chantez Williams, Commissioner, 75 Erieview Plaza  
 Health – \_\_\_\_\_, Commissioner, 75 Erieview Plaza

### DEPT. OF PUBLIC SAFETY – Michael C. McGrath, Director, Room 230

**DIVISIONS:**  
 Animal Control Services – Edward Jamison, Chief Animal Control Officer, 2690 West 7th Street  
 Correction – Robert Taskey, Commissioner, Cleveland House of Corrections, 4041 Northfield Rd.  
 Emergency Medical Service – Nicole Carlton, Acting Commissioner, 1708 South Pointe Drive  
 Fire – Patrick Kelly, Chief, 1645 Superior Avenue  
 Police – Calvin D. Williams, Chief, Police Hdqtrs. Bldg., 1300 Ontario Street

### DEPT. OF COMMUNITY DEVELOPMENT – Daryl Rush, Director

**DIVISIONS:**  
 Administrative Services – Jesus Rodriguez, Commissioner  
 Fair Housing and Consumer Affairs Office – John Mahoney, Manager  
 Neighborhood Development – Chris Garland, Commissioner  
 Neighborhood Services – Louise V. Jackson, Commissioner

### DEPT. OF BUILDING AND HOUSING – Ronald J.H. O'Leary, Director, Room 500

**DIVISIONS:**  
 Code Enforcement – Thomas E. Vanover, Commissioner  
 Construction Permitting – Narid Hussain, Commissioner

### DEPT. OF HUMAN RESOURCES – Deborah Southerington, Director, Room 121

### DEPT. OF ECONOMIC DEVELOPMENT – Tracey A. Nichols, Director, Room 210

### DEPT. OF AGING – Jane Fumich, Director, Room 122

**COMMUNITY RELATIONS BOARD –** Room 11, Blaine Griffin, Director, Mayor Frank G. Jackson, Chairman Ex-Officio; Rev. Dr. Charles P. Lucas, Jr., Vice-Chairman, Council Member Brian Cummins, Eugene R. Miller (Board Lawyer), Roosevelt E. Coats, Jenice Contreras, Kathryn Hall, Yasir Hamdallah, Evangeline Hardaway, John O. Horton, Gary Johnson, Sr., Daniel McNea, Stephanie Morrison-Hrbek, Roland Muhammad, Gia Hoa Ryan, Peter Whitt.

**CIVIL SERVICE COMMISSION –** Room 119, Robert Bennett, President; Michael L. Nelson, Sr., Vice-President; Lucille Ambroz, Secretary; Members: Pastor Gregory Jordan, Michael Flickinger.

**SINKING FUND COMMISSION –** Frank G. Jackson, President; Council President Kevin J. Kelley; Betsy Hruby, Asst. Sec'y.; Sharon Dumas, Director.

**BOARD OF ZONING APPEALS –** Room 516, Carol A. Johnson, Chairman; Members: Mary Haas McGraw, Ozell Dobbins, Joan Shaver Washington, Tim Donovan, Elizabeth Kukla, Secretary.

**BOARD OF BUILDING STANDARDS AND BUILDING APPEALS –** Room 516, Joseph F. Denk, Chairman; Howard Bradley, Patrick M. Gallagher, Robert Maschke, Halim M. Saab, P.E., Alternate Members – D. Cox, P. Frank, E. P. O'Brien, Richard Pace, J.F. Sullivan.

**BOARD OF REVISION OF ASSESSMENTS –** Law Director Barbara A. Langhenry, President; Finance Director Sharon Dumas, Secretary; Council President Kevin J. Kelley.

**BOARD OF SIDEWALK APPEALS –** Capital Projects Director Matthew Spronz, Law Director Barbara A. Langhenry; Council Member Kenneth L. Johnson.

**BOARD OF REVIEW –** (Municipal Income Tax) – Law Director Barbara A. Langhenry; Utilities Director Paul Bender; Council President Kevin J. Kelley.

**CITY PLANNING COMMISSION –** Room 501 – Freddy L. Collier, Jr., Director; Anthony J. Coyne, Chairman; David H. Bowen, Lillian Kuri, Lawrence A. Lumpkin, Gloria Jean Pinkney, Norman Krumholz, Council Member Phyllis E. Cleveland.

**FAIR HOUSING BOARD –** Charles See, Chair; Lisa Camacho, Daniel Conway, Robert L. Render, Genesis O. Brown.

**HOUSING ADVISORY BOARD –** Room 310 – Keith Brown, Terri Hamilton Brown, Vickie Eaton-Johnson, Mike Foley, Eric Hodderson, Janet Loehr, Mark McDermott, Marcia Nolan, David Perkowski, Joan Shaver Washington, Keith Sutton.

**CLEVELAND BOXING AND WRESTLING COMMISSION –** Robert Jones, Chairman; Clint Martin, Mark Rivera.

**MORAL CLAIMS COMMISSION –** Law Director Barbara A. Langhenry; Chairman; Finance Director Sharon Dumas; Council President Kevin J. Kelley; Councilman Kevin Kelley.

**POLICE REVIEW BOARD –** Thomas Jones, Board Chair Person; Vernon Collier, Vermel Whalen, Nancy Cronin, Elvin Vauss.

**CLEVELAND LANDMARKS COMMISSION –** Room 519 – Jennifer Coleman, Chair; Laura M. Bala, Freddy L. Collier, Jr., Allan Dreyer, Giancarlo Calicchia, Council Member Terrell H. Pruitt, Robert Strickland, Julie Trot, Robert Vilkas, Donald Petit, Interim Secretary.

**AUDIT COMMITTEE –** Yvette M. Itu, Chairman; Debra Janik, Bracy Lewis, Diane Downing, Donna Sciarappa, Council President Kevin J. Kelley; Law Director Barbara A. Langhenry.

## CLEVELAND MUNICIPAL COURT JUSTICE CENTER – 1200 ONTARIO STREET JUDGE COURTROOM ASSIGNMENTS

Judge Courtroom  
 Presiding and Administrative Judge Ronald B. Adrine – Courtroom 15A  
 Judge Pinkey S. Carr – Courtroom 12C  
 Judge Marilyn B. Cassidy – Courtroom 13A  
 Judge Michelle Denise Earley – Courtroom 14C  
 Judge Emanuella Groves – Courtroom 14B  
 Judge James H. Hewitt, III – Courtroom 12A  
 Judge Lauren C. Moore – Courtroom 14A  
 Judge Charles L. Patton, Jr. – Courtroom 13D  
 Judge Raymond L. Pianka (Housing Court Judge) – Courtroom 13B  
 Judge Angela R. Stokes – Courtroom 15C  
 Judge Pauline H. Tarver – Courtroom 13C  
 Judge Ed Wade – Courtroom 12B  
 Judge Joseph J. Zone – Courtroom 14D  
 Earle B. Turner – Clerk of Courts, Russell R. Brown III – Court Administrator, Gregory A. Sims – Chief Bailiff, Jerome M. Krakowski – Chief Probation Officer, Gregory F. Clifford – Chief Magistrate.

# The City Record

71 OFFICIAL PUBLICATION OF THE COUNCIL OF THE CITY OF CLEVELAND

Vol. 102

WEDNESDAY, DECEMBER 30, 2015

No. 5325

## CITY COUNCIL

MONDAY, DECEMBER 28, 2015

The City Record  
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[www.clevelandcitycouncil.org](http://www.clevelandcitycouncil.org)  
Address all communications to  
**PATRICIA J. BRITT**  
City Clerk, Clerk of Council  
216 City Hall

### PERMANENT SCHEDULE STANDING COMMITTEES OF THE COUNCIL 2015-2017

#### MONDAY — Alternating

9:30 A.M. — **Health and Human Services Committee:** Cimperman (CHAIR), Mitchell (VICE-CHAIR), Brady, Cleveland, Conwell, Cummins, J. Johnson.

9:30 A.M. — **Municipal Services and Properties Committee:** K. Johnson (CHAIR), Dow (VICE-CHAIR), Brancatelli, Cummins, J. Johnson, Kazy, Reed.

#### MONDAY

2:00 P.M. — **Finance Committee:** Kelley (CHAIR), Cleveland (VICE-CHAIR), Brady, Brancatelli, Conwell, Keane, Mitchell, Pruitt, Zone.

#### TUESDAY

9:30 A.M. — **Development, Planning and Sustainability Committee:** Brancatelli (CHAIR), Cleveland (VICE-CHAIR), Cimperman, Cummins, Dow, Pruitt, Zone.

#### TUESDAY — Alternating

1:30 P.M. — **Utilities Committee:** Pruitt (CHAIR), Brady (VICE-CHAIR), Brancatelli, Cummins, Keane, Mitchell, Polensek.

1:30 P.M. — **Workforce and Community Benefits Committee:** Cleveland (CHAIR), Zone (VICE-CHAIR), J. Johnson, Kazy, Polensek, Pruitt, Reed.

#### WEDNESDAY — Alternating

10:00 A.M. — **Safety Committee:** Zone (CHAIR), Conwell (VICE-CHAIR), Cimperman, Kazy, Keane, Mitchell, Polensek.

10:00 A.M. — **Transportation Committee:** Keane (CHAIR), Dow (VICE-CHAIR), Conwell, J. Johnson, K. Johnson, Kazy, Reed.

**The following Committees meet at the Call of the Chair:**

**Mayor's Appointments Committee:** Mitchell (CHAIR), Brady, Cleveland, Dow, Kelley.

**Operations Committee:** Pruitt (CHAIR), Mitchell, Kelley, Keane, Zone.

**Rules Committee:** Kelley (CHAIR), Cleveland, Keane, Polensek, Pruitt.

### OFFICIAL PROCEEDINGS CITY COUNCIL

NO MEETING

### THE CALENDAR

The following measures will be on their final passage at the next meeting:

NONE

### BOARD OF CONTROL

December 23, 2015

The Regular meeting of the Board of Control convened in the Mayor's office on Wednesday, December 23, 2015 at 10:36 a.m. with Director Langhenry presiding.

Present: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Absent: Mayor Jackson.  
Others: Tiffany White, Commissioner, Purchases & Supplies.

Matthew Spronz, Director, Mayor's Office of Capital Projects.

Melissa Burrows, Director, Office of Equal Opportunity.

On motions, the following resolutions were adopted, except as may be otherwise noted.

#### Resolution No. 505-15.

By Director Dumas.  
Be it resolved by the Board of Control of the City of Cleveland that under the authority of Ordinance No. 79-15, passed by the Council of the City of Cleveland on February 2, 2015, Global Tel\*Link Corporation ("Concessionaire") is selected, on recommendation of the Director of

Finance, from a list of firms submitting competitive proposals, as most advantageous to be employed by contract by way of concession for provision of not to exceed 120 pay telephones at various City facilities, but excluding any City rights-of-way, for a term of two years starting upon contract execution, with two one-year options to renew, exercisable by the Director of Finance.

Be it further resolved that the Director of Finance is authorized to enter into an agreement with Global Tel\*Link Corporation, based upon its compensation and technical proposals for the above-described concession respectively dated July 2, 2015 and September 9, 2015. The Director of Law shall prepare the agreement authorized, which shall provide for a concession fee of the greater of \$100,000.00 per year or 90% of commissions from inmate and pay phones, payable monthly, and shall include such additional provisions as the Director of Law deems necessary to protect and benefit the public interest.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

#### Resolution No. 506-15.

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of Trumbull Industries, Inc. for an estimated quantity of ductile iron pipe and fittings, items 1, 10, 17-19, 21, 23, 24, 26 and 27, for the Division of Water, Department of Public Utilities, for a period of one year starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, received on October 28, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$74,921.48 (0%, 25 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 507-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of HD Supply Waterworks, LTD for an estimated quantity of ductile iron pipe and fittings, items 14 and 20, for the Division of Water, Department of Public Utilities, for a period of one year starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, received on October 28, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$4,418.00 (0%, Net 30 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 508-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of Ferguson Enterprises, Inc. dba Ferguson Waterworks for an estimated quantity of ductile iron pipe and fittings, items 2-9, 11-13, 15, 16, 22, 25 and 28-137, for the Division of Water, Department of Public Utilities, for a period of one year starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, received on October 28, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$446,741.62 (0%, Net 30 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director

Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 509-15.**

By Director Davis.

Be it resolved, by the Board of Control of the City of Cleveland that all bids received on October 28, 2015 for an estimated quantity of ductile iron pipe and fittings, item 138, for the Division of Water, Department of Public Utilities, under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, are rejected.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 510-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of Trumbull Industries, Inc. for an estimated quantity of pipe repair clamps and couplings, Group A, items 1-3, 23, 23a, 24, 24a and Group B, items 42 and 42a, for the Division of Water, Department of Public Utilities, for a period of one year starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, with a one-year option to renew, received on October 15, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$346,602.00 (0%, 25 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 511-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of Ferguson Enterprises Inc. dba Ferguson Waterworks for an estimated quantity of pipe repair clamps and couplings, Group A, items 4-6, 9-11, 14, 16-22 and Group B, items 25-31, 34 and 37-41, for the Division of Water, Department of Public Utilities, for a period of one year starting upon the later of the execution of a contract or the day

following expiration of the currently effective contract for the goods or services, with a one-year option to renew, received on October 15, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$235,252.37 (0%, Net 30 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 512-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of HD Supply Waterworks, LTD for an estimated quantity of pipe repair clamps and couplings, Group A, items 7, 8, 12, 13, 15 and Group B, items 32, 33, 35 and 36, for the Division of Water, Department of Public Utilities, for a period of one year starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, with a one-year option to renew, received on October 15, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$124,009.19 (0%, Net 30 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 513-15.**

By Director Davis.

Be it resolved, by the Board of Control of the City of Cleveland that all bids received on October 15, 2015 for an estimated quantity of pipe repair clamps and couplings, Group C, all items, for the Division of Water, Department of Public Utilities, under the authority of Section

129.25 of the Codified Ordinances of Cleveland Ohio, 1976, are rejected.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.  
Absent: Mayor Jackson.

**Resolution No. 514-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of Ferguson Enterprises, Inc. dba Ferguson Waterworks for an estimated quantity of adjustable valve boxes & appurtenances, items 5 and 6, for the Division of Water, Department of Public Utilities, for a period of two years starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, received on October 28, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$32,760.00 (0%, Net 30 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.  
Absent: Mayor Jackson.

**Resolution No. 515-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of HD Supply Waterworks, LTD for an estimated quantity of adjustable valve boxes & appurtenances, items 4 and 12-21, for the Division of Water, Department of Public Utilities, for a period of two years starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, received on October 28, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$15,948.30 (0%, Net 30 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be

ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.  
Absent: Mayor Jackson.

**Resolution No. 516-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of Trumbull Industries, Inc. for an estimated quantity of adjustable valve boxes & appurtenances, items 1-3 and 7-11, for the Division of Water, Department of Public Utilities, for a period of two years starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, received on October 28, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$47,662.90 (0%, 25 Days & 9%, 25 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.  
Absent: Mayor Jackson.

**Resolution No. 517-15.**

By Director Davis.

Be it resolved by the Board of Control of the City of Cleveland that the bid of Ferguson Enterprises, Inc. dba Ferguson Waterworks for an estimated quantity of stop cock boxes, all items, for the Division of Water, Department of Public Utilities, for a period of two years starting upon the later of the execution of a contract or the day following expiration of the currently effective contract for the goods or services, received on October 23, 2015 under the authority of Section 129.25 of the Codified Ordinances of Cleveland Ohio, 1976, which on the basis of the estimated quantity would amount to \$91,530.00 (0%, Net 30 Days), is affirmed and approved as the lowest and best bid, and the Director of Public Utilities is requested to enter into a requirement contract for the goods and/or services necessary for the specified items.

The requirement contract shall further provide that the Contractor shall furnish all the City's requirements for such goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.  
Absent: Mayor Jackson.

**Resolution No. 518-15.**

By Interim Director Szabo.

Whereas, under the authority of Ordinance No. 73-12, passed by the Council of the City of Cleveland on April 9, 2012, and Board of Control Resolution No. 348-12, as amended by Resolution No. 549-12 and Resolution No. 507-14, adopted July 18, 2012, October 24, 2012 and November 5, 2014, respectively, the City through its Director of Port control, entered into Contract No. PS2012\*221 with MCPc, Inc. n/k/a Logicalis, Inc. ("Consultant") to provide professional services necessary to design, develop and implement a converged communications system including, but not limited to, installation, integration, migration, testing, training and providing maintenance, technical support and other related services, acquisition of equipment, hardware, software and licenses and/or development necessary to update, upgrade, enhance, interface and integrate various information technology systems for one year with one option to renew for a one-year term, for the Department of Port Control; and

Whereas, when a director has been authorized to contract with a software developer or vendor, division (d) of Section 181.102 C.O. authorizes the director of the department for which the software is acquired to enter into an agreement with the software vendor for professional services necessary to implement or maintain the software system, including but not limited to maintenance, repair, upgrades, enhancements, training and technical support; and

Whereas, under the authority of Section 181.102 C.O. the City intends to enter into an agreement with Logicalis, Inc. to, provide support and warranty coverage for core network infrastructure used throughout all Department of Port Control properties, including advance hardware replacement and downloadable operating system upgrades and patches, for a period of seven (7) months starting upon execution; now, therefore,

Be it resolved by the Board of Control of the City of Cleveland that, under the authority of division (e) of Section 181.102 C.O., the compensation to be paid Logicalis, Inc. to provide support and warranty coverage for the core network infrastructure used throughout all Department of Port Control properties, including advance hardware replacement and downloadable operating system upgrades and patches, shall not exceed \$115,303.92

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.  
Absent: Mayor Jackson.

**Resolution No. 519-15.**

By Director McGrath.

Whereas under the authority of Ordinance No. 1609-07, passed by the Cleveland City Council on October 15, 2007, the City of Cleveland, through the Director of Public Safety, entered into an agreement with New World Systems Corporation, City Contract No. 67608, for a period of one year with two options to renew for an additional one-year period, for maintenance and technical support services for the Record Management System, for the Divisions of Police, Fire, and EMS, Department of Public Safety; and

Whereas, division (d) of Section 181.102 C.O. authorizes a director to enter into an agreement with the software vendor for professional services necessary to implement or maintain the software, including but not limited to, maintenance, repair, upgrade, enhancements, and technical support; and

Whereas, under the authority of Section 181.102 C.O., the City intends to enter into an agreement with New World Systems Corporation to obtain the professional maintenance and technical support services necessary to maintain and upgrade the Record Management System for one year starting July 1, 2015; now, therefore,

Be it resolved by the Board of Control of the City of Cleveland that under division (e) of Section 181.102 C.O., the compensation to be paid for maintenance and technical support services to be performed under the agreement with New World Systems Corporation, is fixed at an amount not to exceed \$190,068.00.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 520-15.**

By Directors Rush and Spronz.

Whereas, Ordinance No. 1697-12, passed by the Cleveland City Council on December 3, 2012, authorizes the Commissioner of Purchases and Supplies, by and at the direction of the Board of Control, to sell certain City-owned parcels determined to be no longer needed for public use to UCAA Limited, the approved designee of The Finch Group Inc., for private redevelopment under a development agreement entered into, according to the terms outlined in its proposal in City Council File No. 1697-12-B, with the City of Cleveland, through its Director of Community Development and Director of Capital Projects, for a price not less than fair market value as determined by the Board of Control; and

Whereas, Ordinance No. 1466-13, passed on November 25, 2013, authorizes the Directors of Community Development and Capital Projects to enter into an amendment to City Contract No. CT 8006 NF 2013-016 between the City and UCAA Limited, designee of The Finch Group, Inc., relating to the above-mentioned agreement for redevelopment of a portion of the Upper Chester Target Area which area includes certain parcels identified in Ordinance No. 1697-12, the legal descriptions of

which, as well as the legal description of Permanent Parcel No. 119-09-107 also included in the Target Area, have been placed in Council File No. 1697-12-D and duplicated in File 1466-13-A; and

Whereas, real property acquired under the City's Land Reutilization Program is acquired, held, administered and disposed of by the City of Cleveland through its Department of Community Development under the terms of Chapter 5722 of the Ohio Revised Code and Section 183.021 of the Codified Ordinances of Cleveland, Ohio, 1976; now, therefore,

Be it resolved by the Board of Control of the City of Cleveland that under Ordinance No. 1697-12, passed by the Cleveland City Council on December 3, 2012, and Ordinance No. 1466-13, passed on November 25, 2013, the Commissioner of Purchases and Supplies is directed to sell City-owned Permanent Parcel Nos. 119-09-107 and 119-08-077, no longer needed for public use, to UCAA Limited, approved designee of The Finch Group Inc., for private redevelopment under the above-mentioned development agreement with the City of Cleveland, at a price of \$41,825.00 which this Board determines to be not less than the fair market value, taking into account all restrictions, reversionary interests and similar encumbrances placed by the City in the deed or deeds of conveyance.

Be it further resolved that the Mayor and the Commissioner of Purchases and Supplies are requested to execute and deliver the official deed or deeds of the City of Cleveland conveying the above-mentioned parcels to UCAA Limited, the approved designee of The Finch Group Inc., for and on behalf of the City of Cleveland.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 521-15.**

By Director Rush

Whereas, under Ordinance No. 2076-76 passed October 25, 1976, the City is conducting a Land Reutilization Program ("Program") according to the provisions of Chapter 5722 of the Ohio Revised Code; and

Whereas, under the Program, the City has acquired Permanent Parcel No. 120-04-081 located 1326 East 115th Street; and

Whereas, Section 183.021 of the Codified Ordinances of Cleveland, Ohio, 1976 authorizes the Commissioner of Purchases and Supplies, when directed by the Director of Community Development and when certain specified conditions have been met, to sell Land Reutilization Program parcels; and

Whereas, Angela White has proposed to the City to purchase and develop the parcel for yard expansion; and

Whereas, the following conditions exist:

1. The member of Council from Ward 9 has either approved the proposed sale or has not disapproved or requested a hold of the proposed

sale within 45 days of notification of it;

2. The proposed purchaser of the parcel is neither tax delinquent nor in violation of the Building and Housing Code; now, therefore,

Be it resolved by the Board of Control of the City of Cleveland that under Section 183.021 of the Codified Ordinances of Cleveland, Ohio, 1976, the Commissioner of Purchases and Supplies is authorized, when directed by the Director of Community Development, and the Mayor is requested, to execute an Official Deed for and on behalf of the City of Cleveland, with Angela White for the sale and development of Permanent Parcel No. 120-04-081 located 1326 East 115th Street, according to the Land Reutilization Program in such manner as best carries out the intent of the program.

Be it further resolved that the consideration for the sale of the parcel shall be \$200.00, which amount is determined to be not less than the fair market value of the parcel for uses according to the Program.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.

Absent: Mayor Jackson.

**Resolution No. 522-15.**

By Director Rush

Whereas, under Ordinance No. 2076-76 passed October 25, 1976, the City is conducting a Land Reutilization Program ("Program") according to the provisions of Chapter 5722 of the Ohio Revised Code; and

Whereas, under the Program, the City has acquired Permanent Parcel No. 007-05-018 located at 2072 Fulton Road; and

Whereas, Section 183.021 of the Codified Ordinances of Cleveland, Ohio, 1976 authorizes the Commissioner of Purchases and Supplies, when directed by the Director of Community Development and when certain specified conditions have been met, to sell Land Reutilization Program parcels; and

Whereas, B.R. Knez Construction, Inc. has proposed to the City to purchase and develop the parcel for new housing construction; and

Whereas, the following conditions exist:

1. The member of Council from Ward 3 has either approved the proposed sale or has not disapproved or requested a hold of the proposed sale within 45 days of notification of it;

2. The proposed purchaser of the parcel is neither tax delinquent nor in violation of the Building and Housing Code; now, therefore,

Be it resolved by the Board of Control of the City of Cleveland that under Section 183.021 of the Codified Ordinances of Cleveland, Ohio, 1976, the Commissioner of Purchases and Supplies is authorized, when directed by the Director of Community Development, and the Mayor is requested, to execute an Official Deed for and on behalf of the City of Cleveland, with B.R. Knez Construction, Inc. for the sale and development of Permanent Parcel No. 007-05-018 located at 2072 Fulton Road,

according to the Land Reutilization Program in such manner as best carries out the intent of the program.

Be it further resolved that the consideration for the sale of the parcel shall be \$200.00, which amount is determined to be not less than the fair market value of the parcel for uses according to the Program.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.  
Absent: Mayor Jackson.

**Resolution No. 523-15.**

By Director Cox

Be it resolved by the Board of Control of the City of Cleveland that under the authority of Ordinance No. 791-13, passed by the Council of the City of Cleveland on May 20, 2013, Hull & Associates, Inc. is selected from a list of firms determined after a full and complete canvass by the Director of Public Works as the firm to be employed by contract to supplement the regularly employed staff of the several departments of the City of Cleveland to perform the professional environmental assessment services necessary to implement the public improvement of the Marion Motley playground, for the Department of Public Works.

Be it further resolved that the Director of Public Works is authorized to enter into a contract with Hull & Associates, Inc., for the above-mentioned services, based on its proposal dated December 3, 2015, which contract shall be prepared by the Director of Law, shall provide for the furnishing of professional services as described in the proposal for an aggregate fee of \$2,500.00, and shall contain such additional provisions as the Director of Law deems necessary to protect and benefit the public interest.

Yeas: Directors Langhenry, Dumas, Davis, Interim Director Szabo, Director Cox, Interim Director Walker-Minor, Acting Directors Withers, Cosgrove, Directors Southerington, Nichols, Acting Director Odom and Director O'Leary.

Nays: None.  
Absent: Mayor Jackson.

JEFFREY B. MARKS,  
Secretary

**CIVIL SERVICE NOTICES**

**General Information**

Application blanks and information, regarding minimum entrance qualifications, scope of examination, and suggested reference materials may be obtained at the office of the Civil Service Commission, Room 119, City Hall, East 6th Street, and Lakeside Avenue.

Application blanks must be properly filled out on the official form prescribed by the Civil Service Commission and filed at the office of the commission not later than the final closing date slated in the examination announcement.

**EXAMINATION RESULTS:** Each applicant whether passing or failing will be notified of the results of

the examination as soon as the commission has graded the papers. There-after, eligible lists will be established which will consist of the names of those candidates who have been successful in all parts of the examination.

**PHYSICAL EXAMINATION:** All candidates for original entrance positions who are successful in other parts of the examinations must submit to a physical examination.

ROBERT BENNETT,  
President

**CIVIL SERVICE NOTICE**

**ANNOUNCEMENTS — 2015  
Filing Beginning 1/8/2016**

Announ- cement No.	Exam Method	Classi- fication	Exam Type
189	EE	Administrator of Engineering and Planning	Non-Comp
190	EE	Airport Maintenance Manager - Custodial	Non-Comp
191	EE	Airport Maintenance Superintendent - Custodial	Non-Comp
192	EE	Budget Administrator	Non-Comp
193	EE	Consulting Engineer - Capital Projects	Non-Comp
194	WR	Custodial Worker Supervisor	Open
195	EE	Deputy Commissioner of Water Pollution Control	Non-Comp
196	WR/TY	Legal Secretary	Open
197	EE	Manager of Markets	Non-Comp
198	EE	Master Plan Examiner	Non-Comp
199	WR	Paralegal	Open
200	EE	Prevailing Wage Coordinator	Non-Comp
201	EE	Senior Line Worker	Open

**PROOF OF CITY RESIDENCY**  
Any applicant wishing to receive residency credit will be asked to show that he/she is a bona fide resident of the City of Cleveland. The following list gives examples of items that an applicant may present **at the time of filing.** The Civil Service Commission requires a minimum of three items from at least three **different** categories, where

applicable. All items must be **current.** Please note that presentation of these items does not constitute conclusive proof of bona fide residency. Acceptable categories include, but are not limited to, the following:

- Lease - from rental agency.
- Lease - from independent party. Must include copy of cancelled check or money order receipts for previous rent and/or security deposit, and fully executed; otherwise, it us unacceptable.

Utility bills bearing the property address **and** your name.

Post Office change of address form properly date stamped.

Official documents relating to home ownership including deed, purchase agreement, or insurance policy.

Bank statements (Within last three months).

School registration of children.

Car insurance documents.

Car registration **or** Driver's License **or** Ohio I.D. (**One only**).

Loans and credit card statements (Within last three months).

Rental contracts (e.g.: furniture, tools, car, etc.).

Current bills not listed above (Within last three months).

The following are examples of **unacceptable** categories of proof:

- Library cards.
- Voter registration cards.
- Birth certificates.
- Notarized letters or affidavits.
- Social Security card.
- Rental receipts from independent party without cancelled checks or money order receipt.

**APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 189**

**ADMINISTRATOR OF ENGINEERING & PLANNING (NON-COMP)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a **NON COMPETITIVE** examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$30,214.95 to \$124,250.48 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. **APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON,**

FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE: EXPERIENCE EVALUATION:** Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**NOTE:** THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.

**DUTIES OF THE POSITION**

Under general direction, supervises environmental and engineering staff activities. Oversees and directs the performance of environmental and engineering studies, designs, inspections, and construction activities. Interfaces with various governmental agencies to ensure departmental compliance with regulatory requirements. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A High School Diploma or GED is required. A Bachelor's Degree in Engineering, Business/Public Administration, or related field is required. Five years of full time paid progressively responsible experience in an engineering environment with inspection project management is required. (Substitution: Two years of full time experience may substitute for each year of college education lacking.)

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted

if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 190

**AIRPORT MAINTENANCE MANAGER - CUSTODIAL (NON-COMP)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$26,273.96 to \$98,678.77 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON, FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE: EXPERIENCE EVALUATION:** Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**NOTE:** THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.

**DUTIES OF THE POSITION**

Under administrative direction, plans, organizes, and supervises overall maintenance and repair activities of airport buildings, facilities, vehicles, and grounds. Supervises preparation of maintenance contracts. Coordinates marking operations for

landslide pavements. Coordinates maintenance operations with operations performed by other departments. Coordinates and schedules job activities with outside contractor work. Performs other job-related duty as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A High School Diploma from an accredited High School program or GED is required. A Bachelor's Degree in Facilities Management, Real Estate, Hospitality, or related discipline is required. The equivalent of four years of full time paid experience in housekeeping at an airport, shopping mall, or large hospitality facilities is required. (Substitution: One year of relevant experience may substitute for each year of college education lacking.) A valid State of Ohio Driver's License is required. Certified Housekeeper Executive designation is desired. Must possess good communication and organizational skills and the ability to manage a large staff at a 24-hour, 7-day a week facility. Sound computer skills in Microsoft Office Suite are required.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 191

**AIRPORT MAINTENANCE SUPERINTENDENT - CUSTODIAL (NON-COMP)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$20,800.00 to \$69,713.09 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the



Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016. THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

#### EXAMINATION INFORMATION

**TYPE: EXPERIENCE EVALUATION:** Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**NOTE:** THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.

#### DUTIES OF THE POSITION

Under general supervision, coordinates and oversees the activities of one of the airport maintenance sections including Building Maintenance, Field Maintenance, or Custodial Services. Supervises shift activities and serves as the Manager's back-up in his/her absence. Prioritizes and distributes work orders to section front-line leadership. Assists with developing, managing, and monitoring preventive and other maintenance programs. Orders equipment and supplies, manages requisitions and tallies, and coordinates maintenance activities with outside contractors and City personnel. Assists with developing and implementing policies and procedures. Promotes and ensures compliance with occupational health and safety policies and procedures. Supervises assigned staff's performance. Develops and monitors employee work plans. Counsels, coaches, and instructs employees and prepares performance evaluations. Assists with staff hires, promotions, and disciplines, when appropriate. Promotes and ensures compliance with occupational health and safety policies, procedures, and programs. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

#### MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:

A High School Diploma or GED is required. An Associate's Degree in Facilities Management, Real Estate, Hospitality or related discipline from an accredited college or university is required. The equivalent of two (2) years paid full-time experience in housekeeping at an airport, shopping mall, or large hospitality facilities is required. (Substitution: One year of relevant experience may substitute for each year of college education lacking.) Two years of full-time supervisory or team lead experience is also required. A valid State of Ohio Driver's License is required. Proficient oral and written communication skills are required. Certified Housekeeper Executive designation is preferred. Contract preparation knowledge and proficient administrative/computer (Microsoft Office) skills are preferred. Demonstrated ability to manage a large staff at a 24-hour, 7-day a week facility is required. Effective leadership skills are required. Must be able to lift and carry 30 pounds.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

#### AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 192

#### BUDGET ADMINISTRATOR (NON-COMP)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

#### SALARY

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$30,214.95 to \$114,691.24 per Year.

#### FILING OF APPLICATION

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

#### EXAMINATION INFORMATION

**TYPE: EXPERIENCE EVALUATION:** Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**NOTE:** THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.

#### DUTIES OF THE POSITION

Under general direction, supervises staff. Directs regular reviews of the operating and capital budgets. Conducts cost analyses and management studies. Reviews budget variances and requests for budget adjustments. Implements and monitors grant review systems. Evaluates the progress of Capital Improvement Programs. Develops, implements, and oversees financial systems to monitor budgetary performance. Performs related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

#### MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:

A High School Diploma or GED is required. A Bachelor's Degree in Accounting, Finance, Business/Public Administration or related field is required, an MBA is preferred. Seven years of progressively responsible professional budgeting experience including two years of supervisory experience, is required. Must have three years of full time paid experience in governmental accounting systems or data processing accounting systems. (Substitution: Two years of experience may substitute for each year of college education lacking.) Must be knowledgeable in Microsoft Office Suite and possess strong analytical and problem solving skills. A CPA is preferred. Knowledge of grant requirements and federal regulations is preferred.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 193

**CONSULTING ENGINEER – Capital Projects (NON-COMP)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$36,000.00 to \$104,888.34 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. **APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION – APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON, FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.**

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016. THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE: EXPERIENCE EVALUATION:** Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**NOTE:** THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.

**DUTIES OF THE POSITION**

Under administrative direction, provides engineering advisory services related to divisional or departmental

projects and activities. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A Bachelor's Degree in Engineering, Project Management, Construction Management, or Business Administration from a four year accredited college or university is required. Four years of full time paid experience in project management of information systems is required. Must have a State of Ohio Professional Engineer's License. (Substitution: Must have a temporary Professional Engineer License at the time of hire in which case, must have a permanent license within 90 days of the issuance of such temporary license.) Project/Program Management certification is preferred. Must be computer proficient and have experience using Microsoft Office and Projects as well as familiarity in the use and maintenance of project controls systems. A valid State of Ohio Driver's License is required.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 194

**CUSTODIAL WORKER SUPERVISOR (OPEN)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of an Open examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$19.78 - \$21.78 per Hour.

**FILING OF APPLICATION**

Application must be made on the regular application form available online or at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL

BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION – APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE:** WRITTEN TEST Applicants will be notified of the time, date, and place of the exam by U.S. Mail.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**DUTIES OF THE POSITION**

Under general supervision, directs and assigns the work performed by Custodial Workers. Performs custodial tasks. Maintains inventory of cleaning supplies and tools. Trains employees in correct safety procedures, policies, and cleaning methods. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A high school diploma or GED is required. Two years of housekeeping training as well as two years of full time paid managerial or supervisory experience is required.

**NOTE:** Applicants will be required to pay a \$10.00 (TEN DOLLARS) filing fee payable in cash or money order (no checks). Applicants who are currently employed in this position with the City of Cleveland are exempt. However, that when an applicant is disqualified from taking an examination on the basis of age, education or failure to meet other minimum entrance requirements, the fee paid by such applicant shall be refunded to such applicant upon the applicant's request in writing made within ten (10) days after the date of examination. Any applicant who can provide proof of unemployment, public assistance, or indigence is exempt from the filing fee. A copy of such proof must be included with the application.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes

must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 195

**DEPUTY COMMISSIONER OF  
WATER POLLUTION CONTROL  
(NON-COMP)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$30,214.95 to \$114,691.24 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON, FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE: EXPERIENCE EVALUATION:** Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**NOTE:** THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.

**DUTIES OF THE POSITION**

Under administrative direction, provides executive supervision in the planning, organizing, management,

direction and control of the Division of Water Pollution Control. Assists the Commissioner of Water Pollution Control in the management of daily operations and the coordinating of reliable and efficient service delivery of sewer maintenance operations throughout the local sewer system. Performs related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A High School Diploma or GED is required. A Bachelor's Degree in Civil Engineering, Mechanical Engineering, Business/Public Administration, or related field from an accredited four year college or university is required. Five years of full time paid progressively responsible administrative experience in a public utility is required. Supervisory experience is required.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 196

**LEGAL SECRETARY (OPEN)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of an OPEN examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$20,800.00 - \$50,700.42 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON

FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 21, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 21, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE: WRITTEN/TYPING EXAMINATION** Applicants will be notified of the time, date, and place of the exam by U.S. Mail.

**NOTE:** WRITTEN TEST = 60% OF FINAL GRADE. TYPING TEST = 40% OF FINAL GRADE. THE WRITTEN TEST WILL BE ADMINISTERED FIRST. CANDIDATES MUST RECEIVE A PASSING GRADE ON THE WRITTEN TEST IN ORDER TO BE ABLE TO TAKE THE TYPING TEST WHERE CANDIDATES ARE TO TYPE UP ONE OR MORE LEGAL DOCUMENTS AS WELL AS HAVE A MINIMUM OF 55 WPM (Gross words per minute minus errors) IN ORDER TO HAVE THEIR EXAMS GRADED. FAILURE TO OBTAIN 55 WPM ON THE TYPING PORTION OF THE EXAM WILL RESULT IN AN AUTOMATIC SCORE OF ZERO. (FAILURE)

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**DUTIES OF THE POSITION**

Under supervision, assists in the preparation of legal documents and other papers. Performs general clerical duties. Takes and transcribes legal dictation as required. Tracks legislation as necessary. Manages appointments and travel arrangements. Coordinates the scheduling of meetings, depositions, conferences, and court appearances. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A High School Diploma or G.E.D. is required. An Associate's Degree from an accredited college or University is required. Two years of full time paid experience as a Legal Secretary is required. (Substitution: One year of full time paid experience may substitute for each year of college education lacking. A certificate in Legal Studies or closely related field may substitute for the degree.) Must be able to type at least 55 words per minute.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applicants who are currently employed in this position with the City of Cleveland are exempt. However, that when an applicant is disqualified from taking an examination on the basis of age, education or failure to meet other minimum entrance requirements, the fee paid by such applicant shall be refunded to such applicant upon the applicant's request in writing made within ten (10) days after the date of examination. Any applicant who can provide proof of unemployment, public assistance, or indigence is exempt from the filing fee. A copy of such proof must be included with the application.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 197

**MANAGER OF MARKETS (NON-COMP)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$23,647.11 to \$86,215.32 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON, FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE: EXPERIENCE EVALUATION:** Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.**

**NOTE: THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.**

**DUTIES OF THE POSITION**

Under administrative direction, directs and supervises activities required for the care and maintenance of the West Side Market facility. Enforces ordinances, laws, rules, and regulations that pertain to West Side Market operations. Interviews applicants for stand rentals. Manages West Side Market operational budget. Investigates complaints related to Market operations. Prepares reports and tax budgets. Provides support to tenants concerning parking, advertising, and publicity for the West Side Market facility. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A High School Diploma or GED is required. A Bachelor's Degree in Marketing, Business Administration, Urban Studies, or related field from an accredited four year college or university is required. Four years of full time paid management experience is required. (Substitution: Two years of experience may substitute for each year of college education lacking.) A Master's Degree in the above-mentioned fields is preferred. A valid State of Ohio Driver's License is required.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 198

**MASTER PLAN EXAMINER (NON-COMP)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$23,647.11 to \$112,409.91 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON, FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 21, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 21, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE: EXPERIENCE EVALUATION:** Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.**

**NOTE: THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.**

**DUTIES OF THE POSITION**

Under the supervision of the designated Chief Building Official for the City of Cleveland and the Commissioner of the Division of Construction Permitting, reviews commercial and residential construction documents for conformance to the Ohio Building Code, Residential Code of Ohio, Cleveland Zoning Code, and the Cleveland Codified Ordinances. Prepares correction letters, adjudication orders, and plan approval letters. Provides code consultation with applicants, design professionals, contractors, and developers. Represents the Department of Building and Housing at hearings and meetings including the Board of Building Standards and the Board of

Zoning Appeals. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A Bachelor's Degree in Architecture or Engineering from a four year accredited college or university is required. Five years of full time paid experience in building design and construction for buildings or structures within the scope of groups regulated by the rules of the Ohio Board of Building Standards (OBBS) OR five years of full time paid experience in plan review is required. Must have a State of Ohio Architect License or Professional Engineer's License. OBBS Interim Certification as a Master Plan Examiner as well as an Interim Certification as a Residential Building Official or Residential Plan Examiner are required, full certifications are preferred. It is expected that full Certifications will be secured during the period of time authorized by OBBS. The Interim Certifications and ultimately the full Certifications must be maintained throughout employment. A valid State of Ohio Driver's license is required. Must be computer proficient using Word, Excel, and Microsoft Office. Must be able to lift and carry 30 pounds.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 199

**PARALEGAL (OPEN)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of an Open examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$20,800.00 - \$48,254.00 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available online or at the Office of the Civil Service Commission, 601 Lakeside

Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 21, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 21, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE:** WRITTEN TEST Applicants will be notified of the time, date, and place of the exam by U.S. Mail.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

**DUTIES OF THE POSITION**

Under supervision, performs legal research and provides paralegal support services. Assists attorneys in trial preparations and aids in the preparation of responsive court papers. Organizes case files. Summarizes depositions. Drafts correspondence. Drafts and/or reviews contracts. Researches legal issues presented, case law on topic, and arguments asserted by pleadings to appropriately respond. Assists docket clerk with court filings and deliveries. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A High School Diploma or GED is required. Must be a graduate of an American Bar Association accredited paralegal program with an Associate's Degree with Paralegal certificate or have obtained a Law Degree from an accredited institution. Two years of full time paid legal experience is preferred. Must have a knowledge of computers, including Microsoft Word and Westlaw software. Must be familiar with internet resources including general and legal research.

**NOTE:** Applicants will be required to pay a \$10.00 (TEN DOLLARS) filing fee payable in cash or money order (no checks). Applicants who are currently employed in this position with the City of Cleveland are exempt. However, that when an applicant is disqualified from taking an examination on the basis of age, education or

failure to meet other minimum entrance requirements, the fee paid by such applicant shall be refunded to such applicant upon the applicant's request in writing made within ten (10) days after the date of examination. Any applicant who can provide proof of unemployment, public assistance, or indigence is exempt from the filing fee. A copy of such proof must be included with the application.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

APPROVED C.S.C. MINUTES  
ANNOUNCEMENT NO. 200

**PREVAILING WAGE COORDINATOR (NON-COMP)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of a NON COMPETITIVE examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$27,193.50 to \$74,349.61 per Year.

**FILING OF APPLICATION**

Application must be made on the regular application form available at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. APPLICATIONS WILL BE AVAILABLE FOR PICK-UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON, FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

**NOTE:** APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

**EXAMINATION INFORMATION**

**TYPE:** EXPERIENCE EVALUATION: Applicant's eligibility will be determined based on Education and Experience found in Resume.

**NOTE:** Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE:** THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL

**RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.**

**NOTE: THE ELIGIBLE LIST FOR THIS CLASSIFICATION WILL BE VALID FOR ONLY ONE YEAR FROM THE DATE OF ITS APPROVAL BY THE CIVIL SERVICE COMMISSION.**

**DUTIES OF THE POSITION**

Under administrative direction, provides support in leading prevailing wage compliance related to federal, state, and local government contracts, laws, and regulations. Plans, executes, reports, and develops prevailing wage action plans and achievable recommendations related to deadline driven prevailing wage. Researches, Analyzes, supports, and contributes to documenting best practices surrounding prevailing wage and department policies, procedures, standards, and guidelines. Reviews and analyzes contracts, bid documents, customer purchase orders, field service requests, certified payroll reports, and other key records as they may relate to prevailing wage compliance. Visits construction sites and contractor offices as needed or required. Partners with field personnel as well as prevailing wage and legal colleagues in the resolution of prevailing wage inquiries. Manages discipline in cases where entities are not in compliance with prevailing wage. Attends meetings with and makes presentations to management. Performs other job-related duties as assigned. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam). Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A Bachelor's Degree in Accounting, Finance, or related field from a four-year accredited college or university is required. Three years of full time paid progressively responsible experience in prevailing wage planning and management is required. Must be proficient using Microsoft Office Suites. A valid State of Ohio Driver's License is required.

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

**APPROVED C.S.C. MINUTES ANNOUNCEMENT NO. 201**

**SENIOR LINE WORKER (OPEN)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio of an Open examination for the above mentioned classification.

**SALARY**

The prevailing salary range for this position as established by Ordinance of the Council of the City of Cleveland is \$33.38 - \$33.96 per Hour.

**FILING OF APPLICATION**

Application must be made on the regular application form available online or at the Office of the Civil Service Commission, 601 Lakeside Avenue, Room 119. No other form will be accepted. **APPLICATIONS WILL BE AVAILABLE FOR PICK UP IN THE CIVIL SERVICE OFFICE TO APPLY TO TAKE THE CIVIL SERVICE EXAMINATION - APPLICATIONS WILL BE AVAILABLE FROM 8:30 A.M. ON FRIDAY, JANUARY 8, 2016 UNTIL 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.**

**NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 P.M. ON THURSDAY, JANUARY 14, 2016.**

**THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.**

**EXAMINATION INFORMATION**

**TYPE: EXPERIENCE EVALUATION:** Applicant's grade will be determined based on Education and Experience found in Resume. Each applicant is required to submit a detailed resume of his/her education and experience at the time of filing application.

**NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.**

**DUTIES OF THE POSITION**

Under directive supervision and occasionally under general directive supervision, in addition to performing all the duties of a Lineman, engages in any of the work on construction, maintenance, and repair of overhead distribution and sub-transmission areas which may be energized up to and including 15,000 volts. Carries through assignments. Performs other job-related duties as required. Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

**MINIMUM QUALIFICATIONS FOR ENTRANCE TO THIS EXAMINATION AS ESTABLISHED BY THE CIVIL SERVICE COMMISSION OF**

**THE CITY OF CLEVELAND ARE AS FOLLOWS:**

A High School Diploma or GED is required. Must have completed an Electrical Lineman program or a four-year Apprenticeship Program. Two years of full time paid experience as a High Tension Lineman or equivalent is required. A valid State of Ohio Class "A" Commercial Driver's License with Air Brake Endorsement is required. May be required to work overtime during emergencies and for emergency call outs. Must be able to lift and carry 75 pounds

**NOTE:** Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

**NOTE:** Applicants will be required to pay a \$10.00 (TEN DOLLARS) filing fee. Applicants who are currently employed in this position with the City of Cleveland are exempt. However, that when an applicant is disqualified from taking an examination on the basis of age, education or failure to meet other minimum entrance requirements, the fee paid by such applicant shall be refunded to such applicant upon the applicant's request in writing made within ten (10) days after the date of examination. Any applicant who can provide proof of unemployment, public assistance, or indigence is exempt from the filing fee. Any applicant who can provide proof of unemployment, public assistance, or indigence is exempt from the filing fee. A copy of such proof must be included with the application.

**NOTE:** Applications must be returned in person. All copies of diplomas, licenses, certificates, and resumes must be presented at the time of filing. Applications may not be accepted if copies are not submitted with application at time of filing.

**NOTE:** Any applicant who resigns or is dismissed from employment with the City of Cleveland will have his/her name removed from the eligible list.

**AN EQUAL OPPORTUNITY EMPLOYER**

**ROBERT BENNETT,**  
President

December 30, 2015

**SCHEDULE OF THE BOARD OF ZONING APPEALS**

**MONDAY JANUARY 11, 2015**

**9:30 A.M.**

**Calendar No. 15-260:** 7200 Brookpark Road (Ward 13)

M & Q Equities, owner, proposes to erect an 8' x 22' double faced illuminated freestanding pole sign 22 feet tall in a C3 Semi-Industry District. The owner appeals for relief from Section 350.15(b) of the Cleveland Codified Ordinances which states that the maximum sign square footage allowed for a 22' free standing sign is 65 square feet and 96 square feet are proposed. (Filed November 30, 2015)

**Parking Place License Denial  
Calendar No. 15-262:** 5403 Prospect Avenue (Ward 7)

Bonita F. LoConti, owner, appeals under the authority of Section 76-6 of the Charter of the City of Cleveland, Section 329.02(d) and Section 329.021 of the Cleveland Codified Ordinances and disputes the denial of the Parking Place License by the City Planning Commission and the Division of Assessments and Licenses. (Filed November 9, 2015)

**Calendar No. 15-266:** 2325 Elm Street (Ward 3)

2325 Elm St., LLC., owner, proposes re-establish use as nightclub/concert venue in a B3 General Industry District. The owner appeals for relief from the following sections of the Cleveland Codified Ordinances:

1. Section 349.04(e) which states that accessory off street parking is required at the rate of three times the gross floor area; the approximately 20,000 square foot gross floor area requires a parking area equal to 60,000 square feet and none are provided.

2. Section 359.02 which states the following regarding discontinuance of a Nonconforming use:

(a) A nonconforming use of building or premises which has been discontinued shall not thereafter be returned to such nonconforming use.

(b) A nonconforming use shall be considered discontinued:

(1) When the intent of the owner to discontinue the use is express; or

(2) When the use is voluntarily discontinued for six (6) months or more.

The intent to voluntarily discontinue a use may be implied from acts or the failure to act, including, but not limited to, the removal of and failure to replace the characteristic equipment and furnishings; or

(3) The cessation of business operations for 2yrs or more unless the cessation of business operations was caused by factors out of the control of the business such as the disability or illness of the proprietor of governmental action unrelated to the behavior of the business. If the business operations have ceased for more than 2yrs, the presence of characteristic equipment and furnishing is not relevant. (Filed December 15, 2015)

**REPORT OF THE BOARD  
OF ZONING APPEALS**

NO MEETING

Secretary

**REPORT OF THE BOARD  
OF BUILDING STANDARDS  
AND BUILDING APPEALS**

NO MEETING

**PUBLIC NOTICE**

NONE

**NOTICE OF PUBLIC HEARING**

NONE

**CITY OF CLEVELAND BIDS**

**For All Departments**

**Scaled bids will be received at the office of the Commissioner of Purchases and Supplies, Room 12S, City Hall, in accordance with the appended schedule, and will be opened and read in Room 12S, City Hall, immediately thereafter.**

**Each bid must be made in accordance with the specifications and must be submitted on the blanks supplied for the purpose, all of which may be obtained at the office of the said Commissioner of Purchases and Supplies, but no bid will be considered unless delivered to the office of the said commissioner previous to 12:00 noon (Eastern Standard Time) on the date specified in the schedule.**

**187.10 Negotiated contracts; Notice required in Advertisement for Bids.**

**Where invitations for bids are advertised, the following notice shall be included in the advertisement: "Pursuant to the MBE/FBE Code, each prime bidder, each minority business enterprise ("MBE") and each female business enterprise ("FBE") must be certified before doing business with the City. Therefore, any prime contractor wishing to receive credit for using an MBE or FBE should ensure that applications for certification as to MBE or FBE status compliance with the Code, affirmative action in employment and, if applicable, joint venture status, are submitted to the office of Equal Opportunity ("OEO") prior to the date of bid opening or submission of proposals or as specified by the Director. Failure to comply with the business enterprise code or with representations made on these forms may result in cancellation of the contract or other civil or criminal penalties."**

**FRIDAY, JANUARY 22, 2016**

**File No. 160-15 — Purchase of Transformers and Accessories, for the**

Division of Cleveland Public Power, Department of Public Utilities, as authorized by Section 129.26 of the Codified Ordinances of Cleveland, Ohio, 1976.

**THERE WILL BE A NON-MANDATORY PRE-BID MEETING THURSDAY, JANUARY 7, 2016 AT 10:00 A.M. THE TOM L. JOHNSON BUILDING, 1300 LAKESIDE AVENUE, CLEVELAND, OHIO 44114**

December 23, 2015 and December 30, 2015

**FRIDAY, JANUARY 15, 2016**

**File No. 161-15 — Cleveland Airport System Signage Program Phase 1**, for the Division of Cleveland Hopkins and Burke Lakefront Airport, Department of Port Control, as authorized by Ordinance No. 363-13, passed by the Council of the City of Cleveland, April 29, 2013.

**\*THERE WILL BE A NON-REFUNDABLE FEE FOR PLANS AND SPECIFICATIONS IN THE AMOUNT OF ONE HUNDRED DOLLARS (\$100.00) ONLY IN THE FORM OF A CASHIER'S CHECK OR A MONEY ORDER (NO COMPANY CHECKS, NO CASH AND NO CREDIT CARDS WILL BE ACCEPTED TO PURCHASE PLANS).**

**THERE WILL BE A NON-MANDATORY PRE-BID MEETING MONDAY, JANUARY 11, 2016 AT 10:00 A.M. THE FSS BUILDING, 6C-24C CONFERENCE ROOM, 5301 WEST HANGER ROAD, CLEVELAND, OHIO 44135-3193.**

**\*Bidders must purchase plans and specifications directly from the office of the Commissioner of Purchases and Supplies. Only registered Plan Holders will receive Addenda. Bids cannot be accepted from Bidders who only purchase plans from other entities such as Plan Rooms and/or who fail to register to be on the City of Cleveland Plan Holders List.**

December 30, 2015 and January 6, 2016

**ADOPTED RESOLUTIONS  
AND ORDINANCES**

NONE

**COUNCIL COMMITTEE  
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NO MEETINGS

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O—Ordinance; R—Resolution; F—File  
Bold figures—Final Publication; D—Defeated; R—Reprint; T—Tabled; V—Vetoed;  
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