

The City Record

Official Publication of the Council of the City of Cleveland



December the Twentieth, Two Thousand and Seventeen

Frank G. Jackson
Mayor

Kevin J. Kelley
President of Council

Patricia J. Britt
City Clerk, Clerk of Council

Ward Name

- 1 Terrell H. Pruitt
- 2 Zachary Reed
- 3 Kerry McCormack
- 4 Kenneth L. Johnson
- 5 Phyllis E. Cleveland
- 6 Blaine A. Griffin
- 7 TJ Dow
- 8 Michael D. Polensek
- 9 Kevin Conwell
- 10 Jeffrey D. Johnson
- 11 Dona Brady
- 12 Anthony Brancatelli
- 13 Kevin J. Kelley
- 14 Brian J. Cummins
- 15 Matthew Zone
- 16 Brian Kazy
- 17 Martin J. Keane

The City Record is available online at
www.clevelandcitycouncil.org

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DIRECTORY OF CITY OFFICIALS

CITY COUNCIL – LEGISLATIVE

President of Council – Kevin J. Kelley

Ward	Name	Residence	
1	Terrell H. Pruitt	16920 Throckley Avenue	44128
2	Zack Reed	3734 East 149th Street	44120
3	Kerry McCormack	1429 West 38th Street	44113
4	Kenneth L. Johnson	2948 Hampton Road	44120
5	Phyllis E. Cleveland	2369 East 36th Street	44105
6	Blaine A. Griffin	11810 Larchmere Boulevard	44120
7	TJ Dow	7715 Decker Avenue	44103
8	Michael D. Polensek	17855 Brian Avenue	44119
9	Kevin Conwell	10647 Ashbury Avenue	44106
10	Jeffrey D. Johnson	9024 Parkgate Avenue	44108
11	Dona Brady	1272 West Boulevard	44102
12	Anthony Brancatelli	6924 Ottawa Road	44105
13	Kevin J. Kelley	5904 Parkridge Avenue	44144
14	Brian J. Cummins	3104 Mapledale Avenue	44109
15	Matthew Zone	1228 West 69th Street	44102
16	Brian Kazy	4300 West 143rd Street	44135
17	Martin J. Keane	15907 Colletta Lane	44111

MAYOR – Frank G. Jackson

Ken Silliman, Secretary to the Mayor, Chief of Staff

Darnell Brown, Executive Assistant to the Mayor, Chief Operating Officer

Valarie J. McCall, Executive Assistant to the Mayor, Chief of Government Affairs

Martin J. Flask, Executive Assistant to the Mayor of Special Projects

Monyka S. Price, Executive Assistant to the Mayor, Chief of Education

Matt Gray, Executive Assistant to the Mayor, Chief of Sustainability

Natoya J. Walker Minor, Executive Assistant to the Mayor, Chief of Public Affairs

Edward W. Rybka, Executive Assistant to the Mayor, Chief of Regional Development

Duane Deskins, Executive Assistant to the Mayor, Chief of Prevention, Intervention and Opportunity for Youth and Young Adults

Dan Williams, Media Relations Director

OFFICE OF CAPITAL PROJECTS – Matthew L. Spronz, Director

DIVISIONS:

Architecture and Site Development – _____ Manager

Engineering and Construction – Richard J. Switalski, Manager

Real Estate – James DeRosa, Commissioner

OFFICE OF EQUAL OPPORTUNITY – Melissa K. Burrows, Ph.D., Director

OFFICE OF QUALITY CONTROL AND PERFORMANCE MANAGEMENT – Sabra

T. Pierce-Scott, Director

DEPT. OF LAW – Barbara A. Langhenry, Director, Gary D. Singletary, Chief Counsel,

Richard F. Horvath, Chief Corporate Counsel, Thomas J. Kaiser, Chief Trial Counsel,

Victor R. Perez, Chief Assistant Prosecutor, Room 106; Robin Wood, Law Librarian,

Room 100

DEPT. OF FINANCE – Sharon Dumas, Director, Room 104;

Natasha Brandt, Manager, Internal Audit

DIVISIONS:

Accounts – Lonya Moss Walker, Commissioner, Room 19

Assessments and Licenses – Dedrick Stephens, Commissioner, Room 122

City Treasury – James Hartley, Interim Treasurer, Room 115

Financial Reporting and Control – James Gentile, Controller, Room 18

Information Technology and Services – Kimberly Roy-Wilson,

Commissioner, 205 W. St. Clair Avenue

Purchases and Supplies – Tiffany White, Commissioner, Room 128

Printing and Reproduction – Michael Hewitt, Commissioner, 1735 Lakeside Avenue

Taxation – Nassim Lynch, Tax Administrator, 205 W. St. Clair Avenue

DEPT. OF PUBLIC UTILITIES – Robert L. Davis, Director, 1201 Lakeside Avenue

DIVISIONS:

Cleveland Public Power – Ivan Henderson, Commissioner

Utilities Fiscal Control – Frank Badalamenti, Chief Financial Officer

Water – Alex Margevicius, Commissioner

Water Pollution Control – Rachid Zoghbaib, Commissioner

DEPT. OF PORT CONTROL – Robert Kennedy, Director, Cleveland Hopkins International

Airport, 5300 Riverside Drive

DIVISIONS:

Burke Lakefront Airport – Khalid Bahhur, Commissioner

Cleveland Hopkins International Airport – Fred Szabo, Commissioner

DEPT. OF PUBLIC WORKS – Michael Cox, Director

OFFICES:

Administration – John Laird, Manager

Special Events and Marketing – Tangee Johnson, Manager

DIVISIONS:

Motor Vehicle Maintenance – Jeffrey Brown, Commissioner

Park Maintenance and Properties – Richard L. Silva, Commissioner

Parking Facilities – Kim Johnson, Interim Commissioner

Property Management – Tom Nagle, Commissioner

Recreation – Samuel Gissentaner, Interim Commissioner

Streets – Frank D. Williams, Interim Commissioner

Traffic Engineering – Robert Mavec, Commissioner

Waste Collection and Disposal – Randall T. Scott, Interim Commissioner

DEPT. OF PUBLIC HEALTH – Merle Gordon, Director, 75 Erieview Plaza

DIVISIONS:

Air Quality – David Hearn, Interim Commissioner

Environment – Brian Kimball, Commissioner, 75 Erieview Plaza

Health – Persis Sosiak, Commissioner, 75 Erieview Plaza

DEPT. OF PUBLIC SAFETY – Michael C. McGrath, Director, Room 230

DIVISIONS:

Animal Control Services – Edward Jamison, Chief Animal Control Officer, 2690 West 7th

Street

Correction – Robert Taskey, Commissioner, Cleveland House of Corrections, 4041 Northfield Rd.

Emergency Medical Service – Nicole Carlton, Acting Commissioner, 1708 South Pointe Drive

Fire – Patrick Kelly, Chief, 1645 Superior Avenue

Police – Calvin D. Williams, Chief, Police Hdqtrs. Bldg., 1300 Ontario Street

DEPT. OF COMMUNITY DEVELOPMENT – Michael Cosgrove, Director

DIVISIONS:

Administrative Services – Joy Anderson, Commissioner

Fair Housing and Consumer Affairs Office – John Mahoney, Manager

Neighborhood Development – James Greene, Commissioner

Neighborhood Services – Louise V. Jackson, Commissioner

DEPT. OF BUILDING AND HOUSING – Ayonna Blue Donald, Interim Director, Room 500

DIVISIONS:

Code Enforcement – Thomas E. Vanover, Commissioner

Construction Permitting – Narid Hussain, Commissioner

DEPT. OF HUMAN RESOURCES – Nycole West, Director, Room 121

DEPT. OF ECONOMIC DEVELOPMENT – David Ebersole, Interim Director, Room 210

DEPT. OF AGING – Mary McNamara, Director, Room 122

COMMUNITY RELATIONS BOARD – Room 11, Grady Stevenson, Interim Director,

Mayor Frank G. Jackson, Chairman Ex-Officio; Rev. Dr. Charles P. Lucas, Jr., Vice-

Chairman, Council Member Brian Cummins, Eugene R. Miller (Board Lawyer), Roosevelt

E. Coats, Jenice Contreras, Kathryn Hall, Yasir Hamdallah, Evangeline Hardaway, John

O. Horton, Gary Johnson, Sr., Daniel McNea, Stephanie Morrison-Hrbek, Roland

Muhammad, Gia Hoa Ryan, Peter Whitt.

CIVIL SERVICE COMMISSION – Room 119, Rev. Gregory E. Jordan, President; Michael

Flickinger, Vice-President; Barry A. Withers, Interim Secretary; Members: Daniel J.

Brennan, India Pierce Lee.

SINKING FUND COMMISSION – Frank G. Jackson, President; Council President Kevin

J. Kelley; Betsy Hruby, Asst. Sec'y.; Sharon Dumas, Director.

BOARD OF ZONING APPEALS – Room 516, Carol A. Johnson, Chairman; Members;

Henry Bailey, Kelley Britt, Joan Shaver Washington, Tim Donovan, Elizabeth Kukla,

Secretary.

BOARD OF BUILDING STANDARDS AND BUILDING APPEALS – Room 516,

Joseph F. Denk, Chairman; Howard Bradley, Patrick M. Gallagher, Robert Maschke, Halim

M. Saab, P.E., Alternate Members – D. Cox, P. Frank, E. P. O'Brien, Richard Pace, J.F.

Sullivan.

BOARD OF REVISION OF ASSESSMENTS – Law Director Barbara A. Langhenry,

President; Finance Director Sharon Dumas, Secretary; Council President Kevin J. Kelley.

BOARD OF SIDEWALK APPEALS – Capital Projects Director Matthew Spronz, Law

Director Barbara A. Langhenry; Council Member Kenneth L. Johnson.

BOARD OF REVIEW – (Municipal Income Tax) – Law Director Barbara A. Langhenry;

Public Utilities Director Robert L. Davis; Council President Kevin J. Kelley.

CITY PLANNING COMMISSION – Room 501 – Freddy L. Collier, Jr., Director; Anthony

J. Coyne, Chairman; David H. Bowen, Lillian Kuri, Lawrence A. Lumpkin, Gloria Jean

Pinkney, Norman Krumholz, Council Member Phyllis E. Cleveland.

FAIR HOUSING BOARD – _____, Chair; Daniel Conway, Robert L. Render,

Genesis O. Brown.

HOUSING ADVISORY BOARD – Room 310 – Keith Brown, Terri Hamilton Brown, Vickie

Eaton-Johnson, Mike Foley, Eric Hodderson, Janet Loehr, Mark McDermott, Marcia Nolan,

David Perkowski, Joan Shaver Washington, Keith Sutton.

CLEVELAND BOXING AND WRESTLING COMMISSION – Robert Jones, Chairman;

Clint Martin, Mark Rivera.

MORAL CLAIMS COMMISSION – Law Director Barbara A. Langhenry; Chairman;

Finance Director Sharon Dumas; Council President Kevin J. Kelley; Councilman

Kevin Kelley.

CLEVELAND LANDMARKS COMMISSION – Room 519 – Julie Trott, Chair; Giancarlo

Calicchia, Vice Chair; Laura M. Bala, Freddy L. Collier, Jr., Allan Dreyer, Council

Member Terrell H. Pruitt, Robert Strickland, Donald Petit, Secretary.

AUDIT COMMITTEE – Yvette M. Itu, Chairman; Debra Janik, Bracy Lewis, Diane

Downing, Donna Sciarappa, Council President Kevin J. Kelley; Law Director Barbara A.

Langhenry.

CLEVELAND MUNICIPAL COURT

JUSTICE CENTER – 1200 ONTARIO STREET

JUDGE COURTROOM ASSIGNMENTS

Judge Courtroom

Presiding and Administrative Judge Ronald B. Adrine – Courtroom 15A

Judge Pinkey S. Carr – Courtroom 15C

Judge Marilyn B. Cassidy – Courtroom 13A

Judge Janet Rath Colaluca – Courtroom 12B

Judge Michelle Denise Earley – Courtroom 14C

Judge Emanuella Groves – Courtroom 14B

Judge Jimmy L. Jackson, Jr. – Courtroom 12A

Judge Lauren C. Moore – Courtroom 14A

Judge Charles L. Patton, Jr. – Courtroom 13D

Judge Ronald J.H. O'Leary (Housing Court Judge) – Courtroom 13B

Judge Michael R. Sliwinski – Courtroom 13C

Judge Suzan Marie Sweeney – Courtroom 12C

Judge Joseph J. Zone – Courtroom 14D

Earle B. Turner – Clerk of Courts, Russell R. Brown III – Court Administrator, Robert J. Furda

– Chief Bailiff; Dean Jenkins – Chief Probation Officer, Gregory F. Clifford – Chief

Magistrate.

The City Record

71 OFFICIAL PUBLICATION OF THE COUNCIL OF THE CITY OF CLEVELAND

Vol. 104

WEDNESDAY, DECEMBER 20, 2017

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CITY COUNCIL

MONDAY, DECEMBER 18, 2017

The City Record
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City Clerk, Clerk of Council
216 City Hall

PERMANENT SCHEDULE STANDING COMMITTEES OF THE COUNCIL MAY 15, 2017

MONDAY — Alternating

9:30 A.M. — **Health and Human Services Committee:** Cummins (CHAIR), Griffin (VICE-CHAIR), Brady, Cleveland, Conwell, J. Johnson, McCormack.

9:30 A.M. — **Municipal Services and Properties Committee:** K. Johnson (CHAIR), Dow (VICE-CHAIR), Brancatelli, Cummins, J. Johnson, Kazy, Reed.

MONDAY

2:00 P.M. — **Finance Committee:** Kelley (CHAIR), Cleveland (VICE-CHAIR), Brady, Brancatelli, Conwell, Griffin, Keane, Pruitt, Zone.

TUESDAY

9:30 A.M. — **Development, Planning and Sustainability Committee:** Brancatelli (CHAIR), Cleveland (VICE-CHAIR), Cummins, Dow, McCormack, Pruitt, Zone.

TUESDAY — Alternating

1:30 P.M. — **Utilities Committee:** Pruitt (CHAIR), Brady (VICE-CHAIR), Brancatelli, Cummins, Griffin, Keane, Polensek.

1:30 P.M. — **Workforce and Community Benefits Committee:** Cleveland (CHAIR), Zone (VICE-CHAIR), J. Johnson, Kazy, Polensek, Pruitt, Reed.

WEDNESDAY — Alternating

10:00 A.M. — **Safety Committee:** Zone (CHAIR), Conwell (VICE-CHAIR), Griffin, Kazy, Keane, McCormack, Polensek.

10:00 A.M. — **Transportation Committee:** Keane (CHAIR), Dow (VICE-CHAIR), Conwell, J. Johnson, K. Johnson, Kazy, Reed.

The following Committees meet at the Call of the Chair:

Mayor's Appointments Committee: Kazy (CHAIR), Brady, Cleveland, Dow, Kelley.

Operations Committee: Pruitt (CHAIR), Griffin, Kelley, Keane, Zone.

Rules Committee: Kelley (CHAIR), Cleveland, Keane, Polensek, Pruitt.

OFFICIAL PROCEEDINGS CITY COUNCIL

NO MEETING

THE CALENDAR

The following measures will be on their final passage at the next meeting:

NONE

BOARD OF CONTROL

December 13, 2017

The Regular meeting of the Board of Control convened in the Mayor's office on Wednesday, December 13, 2017 at 10:36 a.m. with Director Langhenry presiding.

Present: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

Others: Tiffany White Johnson, Commissioner, Purchases & Supplies.

Melissa Burrows, Director, Office of Equal Opportunity.

On motions, the resolutions attached were adopted, except as may be otherwise noted.

Resolution No. 618-17.

By Director Dumas.

Be it resolved by the Board of Control of the City of Cleveland that the employment of the following sub-contractor by High Line Corporation dba Casnet under City Contract No. RC2017*0002 for an estimated quantity of scanning and data entry services, associated software, software licenses, installation, and maintenance, authorized by

Ordinance No. 551-16, passed by the Council of the City of Cleveland on May 16, 2016, and Board of Control Resolution No. 468-16, adopted November 16, 2016, is approved:

Subcontractor	CSB% Amount
Naviant, Inc.	0.00% (Non CSB) \$6,730.50

Yeas: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Nays: None.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

Resolution No. 619-17.

By Director Kennedy.

Be it resolved by the Board of Control of the City of Cleveland that, under the authority of Ordinance No. 730-17, passed by the Council of the City of Cleveland on July 12, 2017, the firm of Recess Creative, LLC ("Consultant"), is selected upon the nomination of the Director of Port Control from a list of qualified persons or firms determined after a full and complete canvass by the Director of Port Control as the firm of consultants available to be employed by contract to supplement the regularly employed staff of several departments of the City to provide professional services necessary to implement a marketing program promoting Cleveland Hopkins International Airport and Burke Lakefront Airport to include advertising, public relations, public affairs and promotions, for a period of one year (1), with three (3) one-year options to renew, for the various divisions of the Department of Port Control.

Be it further resolved that the Director of Port Control is authorized to enter into a written contract with Recess Creative, LLC for the above-mentioned services, based upon its proposal dated June 29, 2017, which contract shall be prepared by the Director of Law, shall provide that the compensation to Recess Creative, LLC, for the services authorized shall not exceed an estimated \$2,200,000.00 for a retainer fee and approved reimbursable expenses, for the initial term year and any optional renewal term, if exercised, and shall contain such other provisions as the Director of Law deems necessary to protect and benefit the public interest.

Be it further resolved by the Board of Control that the employment of the following subconsultant by Recess Creative, LLC is approved:

<u>Sub-consultant</u>	<u>Percentage Amount</u>
The Markey Group, LLC	10% - CSB \$19,600

Yeas: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Nays: None.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

Resolution No. 620-17.

By Director Gordon.

Resolved by the Board of Control of the City of Cleveland that the bid of Center for Disease Detection, LLC for Pap, HPV and EMB testing services, all items, for the Division of Health, Department of Public Health, for a period of two years beginning with the date of execution of contract, with an option to renew for one additional year, received October 20, 2017, under the authority of Section 181.101(a)(12) of the Codified Ordinance of Cleveland, Ohio, 1976, which on the basis of the estimated quantity would amount to \$12,743.50, is affirmed and approved as the lowest and best bid, and the Director of Public Health is requested to enter into a requirement contract for the specified services.

The requirement contract shall further provide that the Contractor shall furnish the City's requirements for Pap and HPV testing services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Nays: None.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

Resolution No. 621-17.

By Director McGrath.

Whereas, under the authority of Ordinance No. 650-06, passed by the Cleveland City Council on May 15, 2006, the City of Cleveland, through the Director of Public Safety, entered into an agreement with ZOLL Data Systems, Inc., for a period of one year, for the purchase of maintenance, including upgrades of RescueNet EMS Pro necessary to produce patient care run reports and for billing, for the Division of Emergency Medical Service, Department of Public Safety; and

Whereas, division (d) of Section 181.102 C.O. authorizes a director to enter into an agreement with a software vendor for professional services necessary to implement or maintain the software, including but not limited to, maintenance, repair, upgrades, enhancements, and technical support; and

Whereas, under the authority of Section 181.102 C.O., the City intends to enter into an agreement with ZOLL Data Systems, Inc., to obtain the professional maintenance and technical support services necessary to maintain the electronic patient care reporting and billing system for one year starting January 1, 2018; now, therefore,

Be it resolved by the Board of Control of the City of Cleveland that under division (e) of Section 181.102 C.O., the compensation to be paid for maintenance and technical support services to be performed under the agreement with ZOLL Data Systems, Inc. is fixed at an amount not to exceed \$50,208.00.

Yeas: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Nays: None.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

Resolution No. 622-17.

By Director Cox.

Be it resolved, by the Board of Control of the City of Cleveland that the bid of Consumers Petroleum and Transport Services, LLC., for an estimated quantity of diesel fuel, items 1a and 1b, for the Division of Motor Vehicle Maintenance, Department of Public Works, for a period of two years, beginning with the date of execution of a contract, received on August 30, 2017 under the authority of Section 131.65 of the Codified Ordinances of Cleveland, Ohio, 1976, which on the basis of the estimated quantity would amount to \$2,764,522.00 (Net), is affirmed and approved as the lowest and best bid, and the Director of Public Works is requested to enter into a requirement contract for the goods and/or services specified.

The requirement contract shall further provide that the Contractor shall furnish the City's requirements for the goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Nays: None.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

Resolution No. 623-17.

By Director Cox.

Be it resolved, by the Board of Control of the City of Cleveland that the bid of Great Lakes Petroleum Company, for an estimated quantity of diesel fuel, items 2a, 2b, 2c, 3, 4, 5a, 5b, and 5c, for the Division of Motor Vehicle Maintenance, Department of Public Works, for a period of two years, beginning with the date of execution of a contract, received on August 30, 2017 under the authority of Section 131.65 of the Codified Ordinances of Cleveland, Ohio, 1976, which on the basis of the estimated quantity would amount to \$381,171.90 (Net), is affirmed and approved as the lowest and best bid, and the Director of Public Works is requested to enter into a requirement contract for the goods and/or services specified.

The requirement contract shall further, provide that the Contractor shall furnish the City's requirements for the goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Nays: None.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

Resolution No. 624-17.

By Director Cox.

Be it resolved, by the Board of Control of the City of Cleveland that the bid of Northeast Lubricants, Ltd., for an estimated quantity of diesel fuel, items 6 and 7, for the Division of Motor Vehicle Maintenance, Department of Public Works, for a period of two years, beginning with the date of execution of a contract, received on August 30, 2017 under the authority of Section 131.65 of the Codified Ordinances of Cleveland, Ohio, 1976, which on the basis of the estimated quantity would amount to \$27,667.15 (Net), is affirmed and approved as the lowest and best bid, and the Director of Public Works is requested to enter into a requirement contract for the goods and/or services specified.

The requirement contract shall further provide that the Contractor shall furnish the City's requirements for the goods and/or services, whether more or less than the estimated quantity, as may be ordered under delivery orders separately certified to the contract.

Yeas: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Nays: None.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

Resolution No. 625-17.

By Director Cosgrove.

Whereas, under Ordinance No. 2076-76 passed October 25, 1976, the City is conducting a Land Reutilization Program ("Program") according to the provisions of Chapter 5722 of the Ohio Revised Code; and

Whereas, under the Program, the City has acquired Permanent Parcel Nos. 130-02-011, 130-02-012 and 130-02-014 located at 11611, 11613 and 11621 Kinsman Road; and

Whereas, Section 183.021 of the Codified Ordinances of Cleveland, Ohio, 1976 authorizes the Commissioner of Purchases and Supplies, when directed by the Director of Community Development and when certain specified conditions have been met, to sell Land Reutilization Program parcels; and

Whereas, Eric Warren has proposed to the City to purchase and develop the parcels for parking and a landscaped greenspace; and

Whereas, the following conditions exist:

1. The member of Council from Ward 4 has either approved the proposed sale or has not disapproved or requested a hold of the proposed sale within 45 days of notification of it;

2. The proposed purchaser of the parcel is neither tax delinquent nor in violation of the Building and Housing Code; now, therefore,

Be it resolved by the Board of Control of the City of Cleveland that

under Section 183.021 of the Codified Ordinances of Cleveland, Ohio, 1976, the Commissioner of Purchases and Supplies is authorized, when directed by the Director of Community Development, and the Mayor is requested to execute an Official Deed for and on behalf of the City of Cleveland with Eric Warren for the sale and development of Permanent Parcel Nos. 130-02-011, 130-02-012 and 130-02-014, according to the Land Reutilization Program in such manner as best carries out the intent of the program.

Be it further resolved that the consideration for the sale of the parcels shall be \$8,500.00, which amount is determined to be not less than the fair market value of the parcels for uses according to the Program.

Yeas: Directors Langhenry, Davis, Kennedy, Cox, Gordon, McGrath, Acting Director Greene, Directors West, McNamara, and Interim Director Donald.

Nays: None.

Absent: Mayor Jackson, Director Dumas, and Interim Director Ebersole.

JEFFREY B. MARKS,
Secretary

CIVIL SERVICE NOTICES

General Information

Application blanks and information, regarding minimum entrance qualifications, scope of examination, and suggested reference materials may be obtained at the office of the Civil Service Commission, Room 119, City Hall, East 6th Street, and Lakeside Avenue.

Application blanks must be properly filled out on the official form prescribed by the Civil Service Commission and filed at the office of the commission not later than the final closing date stated in the examination announcement.

EXAMINATION RESULTS: Each applicant whether passing or failing will be notified of the results of the examination as soon as the commission has graded the papers. Thereafter, eligible lists will be established which will consist of the names of those candidates who have been successful in all parts of the examination.

PHYSICAL EXAMINATION: All candidates for original entrance positions who are successful in other parts of the examinations must submit to a physical examination.

ROBERT BENNETT,
President

CIVIL SERVICE NOTICE

**ANNOUNCEMENTS — 2017
Filing Beginning 12/22/2017**

Announ-Exam	Classi-	Exam
cement	fication	Type
No.		

174	WR	Administrative	Open
		Officer	

- 175 WR Animal Health Technician Open
- 176 EE Assistant Contract Compliance Officer Open
- 177 EE Caseworker II Open
- 178 EE Community Health Aide Open
- 179 WR Computer Operator Open
- 180 EE Economic Development Specialist Open
- 181 WR Electric Meter Service Installer I Open
- 182 WR Parking Meter Service Worker Open
- 147 WR Print Shop Helper Open
- 183 WR Recreation Instructor II - Arts Open
- 184 EE Safety Programs Officer I Open
- 185 EE Safety Programs Officer II Open
- 186 WR Unit Supervisor - Credit & Collections Open

Loans and credit card statements (Within last three months).
Rental contracts (e.g.: furniture, tools, car, etc.).
Current bills not listed above (Within last three months).
The following are examples of **unacceptable** categories of proof:
Library cards.
Voter registration cards.
Birth certificates.
Notarized letters or affidavits.
Social Security card.
Rental receipts from independent party without cancelled checks or money order receipt.

**APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 174**

ADMINISTRATIVE OFFICER (OPEN)
Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 P.M. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

PROOF OF CITY RESIDENCY
Any applicant wishing to receive residency credit will be asked to show that he/she is a bona fide resident of the City of Cleveland. The following list gives examples of items that an applicant may present **at the time of filing.** The Civil Service Commission requires a minimum of three items from at least three **different** categories, where applicable. All items must be **current.** Please note that presentation of these items does not constitute conclusive proof of bona fide residency. Acceptable categories include, but are not limited to, the following:

- Lease - from rental agency.
- Lease - from independent party. Must include copy of cancelled check or money order receipts for previous rent and/or security deposit, and fully executed; otherwise, it is unacceptable.
- Utility bills bearing the property address **and** your name.
- Post Office change of address form properly date stamped.
- Official documents relating to home ownership including deed, purchase agreement, or insurance policy.
- Bank statements (Within last three months).
- School registration of children.
- Car insurance documents.
- Car registration **or** Driver's License **or** Ohio I.D. (**One only**).

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$20,800.00 - \$58,499.94 per Hour.

EXAMINATION INFORMATION

TYPE: WRITTEN EXAMINATION: Applicants will be notified of the time, date, and place of the examination.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under direction, provides assistance with the administration of departmental/divisional functions, activities, and programs. Provides assistance with policy and procedure development and implementation. Serves as a representative of the division/department to the public and other City departments. Performs the more complex administrative tasks. Prepares periodic divisional/departmental reports. Performs other job-related duties as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A High School Diploma or G.E.D. is required. A Bachelor's Degree in Public Administration, Business Administration or closely related field from an accredited four year college or university is required. One year of full time paid experience in personnel, fiscal, or administrative operations is required. Must have a demonstrated knowledge of Microsoft Office Suites. (Substitution: Two years of experience may substitute for each year of college education lacking.) Must be able to lift and carry a minimum of twenty pounds.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of

active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO **AT THE TIME OF FILING.** THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 175

ANIMAL HEALTH TECHNICIAN (OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 P.M. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES

TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$10.00 - \$17.55 per Hour.

EXAMINATION INFORMATION

TYPE: WRITTEN EXAMINATION: Applicants will be notified of the time, date, and place of the examination.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under the supervision of the Chief Animal Control Officer and Veterinarian, assists in all aspects of the operation of the Kennel and Clinic. Examines, vaccinates, and prepares general health status reports of animals impounded and housed at the kennel. Implants microchips as needed and scans stray animals for microchips. Prepares and processes all necessary paperwork involved in the admittance, stay, and discharge of all animals impounded at the Kennel. Prepares animals for surgery. Assists the Veterinarian during operations. Maintains the supplies for the Clinic. Performs euthanasia procedures on injured, sick, dangerous, or unwanted animals by means of lethal injection (when certified). Performs kennel duties as required. Handles, feeds, cleans, and provides care to animals. Maintains the sanitary conditions of the kennels. Handles domestic, exotic, and wild animals that may be stray, injured, diseased, or have bite histories. Performs general maintenance of the Clinic and Kennel area. Performs other job-related duties as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A High School Diploma or GED is required. Must hold a Certificate of Completion of Animal Veterinary Technical School or must currently be enrolled in an Animal Veterinary Technical School and within one year of obtaining a Certificate of Completion. Must be able to assist in performing surgical procedures and in

controlling large dogs. A Euthanasia Technician certificate is required within one year of the date of hire. Must be able to lift and carry animals of all sizes.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO **AT THE TIME OF FILING**. THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 176

ASSISTANT CONTRACT COMPLIANCE OFFICER (OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:

www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
 2. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points
 3. Valid Driver's License (as provided herein);
 4. Any other related diplomas, degrees, certificates, licenses, etc.
- *These items should be uploaded under the "Attachments" tab in your application.

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The estimated starting wage for this position is \$20,800.00 - \$62,770.08 per Year.

EXAMINATION INFORMATION

TYPE: EXPERIENCE EVALUATION: Applicant's grade will be determined based on Education and Experience found in Resume and Application.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under supervision, provides assistance with contract compliance, monitoring and enforcement of city goals. Reviews and evaluates project specifications and requests for proposals. Schedules and conducts pre-bid, pre-award, and pre-construction meetings to ensure compliance with City programs. Monitors projects through

payroll records, on site evaluations and in person conferences. Provides program information and technical assistance to businesses and City departments regarding participation, employment, and training of minorities and women. Certifies minorities, women and disadvantaged firms through review of required documentation and conduct of on-site review of company to determine program eligibility. Prepares monthly reports, compliance letters, and other general clerical duties. Performs other job-related duties as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications:

A High School Diploma or GED is required. An Associate's Degree in Business or Public Administration or a related field is required. Two years of experience in contract compliance, case management, or business administration or a related field is required. (Substitution: One year of experience may substitute for each year of college education lacking.) Knowledge of federal, state, and local laws, ordinances, and regulations relating to labor standards, Minority and Female Enterprises, and equal employment opportunity is preferred. Must be proficient in various software applications including Microsoft Office Suites. A valid State of Ohio Driver's License is required.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER

APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.**AN EQUAL OPPORTUNITY EMPLOYER**APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 177**CASEWORKER II (OPEN)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

NOTE: THOSE PERSONS WHO HAVE ALREADY FILED FOR THIS TEST BUT HAVE NOT YET TESTED DO NOT NEED TO APPLY.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. A valid Driver's License;
3. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points; and
4. Any additional licenses, certificates, diplomas, etc.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$14.03 - \$21.65 per Hour.

EXAMINATION INFORMATION

EXPERIENCE EVALUATION: Applicant's grade will be determined based on Education and Experience found in Resume.

Duties:

Under general supervision, supervises the administration of casework by Caseworkers and provides case management services to eligible individuals. Has general supervision of, and correlates the work in a district office or department of work. Assists in the

development and maintenance of effective case plans. Performs related duties as required. **TYPICAL TASKS:** Supervises, instructs, directs, and develops the work of visitors, caseworkers, and other assistants. Assigns personnel. Coordinates the interview process. Recommends and supervises the disbursement of funds to clients and applicants. Makes decisions regarding assistance. Assists in the development of new methods and procedures. Has general responsibility for the general supervision of a department of work or district office. Correlates the various activities in an office. Monitors services provided to customers. Makes referrals to specialized services. Assists in the development of assistance and administrative policies. Evaluates the performance of members of the staff. Assists in the selection of personnel. Develops and helps maintain cooperative relationships between the staff and social agencies and other community resources. Approves correspondence, requisitions, vouchers, reports, and summaries. Checks applications, clients' budgets, case records, clients' employment status, and department payrolls. Handles correspondence. Confers with vendors, landlords, and representatives of various groups. Interprets agency policies. Exercises general supervision over certification units, distribution of surplus commodities, evictions, intake division, and general office routine. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A High School Diploma or GED is required. A Bachelor's Degree from an accredited four-year college or university in Psychology, Sociology, Social Work, or related field is required. Two years of full time paid experience in social work is required. (Substitution: Two years of experience may substitute for each year of college education lacking.) The ability to speak a second language is preferred. A valid State of Ohio Driver's License is required.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service

Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission at the time of filing application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO AT THE TIME OF FILING. THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYERAPPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 178**COMMUNITY HEALTH AIDE (OPEN)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points
3. Valid Driver's License (as provided herein);

4. State Medical Assistant Certification
 5. Any other related diplomas, degrees, certificates, licenses, etc.
 *These items should be uploaded under the "Attachments" tab in your application.

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The estimated starting wage for this position is \$10.00 - \$17.55 per Hour.

EXAMINATION INFORMATION

TYPE: EXPERIENCE EVALUATION: Applicant's grade will be determined based on Education and Experience found in Resume and Application.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under the direct supervision of a Registered Nurse, Physician, or other health care professional, performs clinical, clerical, and laboratory related duties in a medical outreach setting. Admits patients and obtains height, weight, pulse, temperature, and blood pressure. Assists in basic patient education in accordance with established protocol or guidance from supervisory personnel. Assists with patient referrals to other agencies. Performs other clinical duties as assigned. Obtains and returns patient charts from record room. Completes necessary patient information forms. Makes appointments for patients. Performs other assigned clerical duties. Performs basic laboratory tests and corresponding clerical work under the supervision of the laboratory supervisor. Assists in outreach programs in identifying health services available to the medically indigent population and performs other job-related duties as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications:

A High School Diploma or GED is required. Graduation from an accredited school, college, or program in

Medical Assisting is required, A State Medical Assistant certification is required. One year of full time paid clinical experience is required. A valid State of Ohio Driver's License is required.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 179

COMPUTER OPERATOR (OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 P.M. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 P.M. ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$10.00 - \$24.99 per Hour.

EXAMINATION INFORMATION

TYPE: WRITTEN EXAMINATION: Applicants will be notified of the time, date, and place of the examination.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under general supervision, operates the computer and peripherals (tape drives, disk drives, printers, etc.). Handles input and output media with appropriate care and distributes according to procedures and standards. Observes system operation and, when encountering problems, under close supervision initiates corrective action. Monitors console messages and responds according to directions from system software or application program operations documentation. Performs routine maintenance on peripheral units within set schedules and procedures. Performs other job-related duties as required. **TYPICAL TASKS:** Responds to console messages from system software or applications programs. Performs required mounting and dismounting of tapes and disks expeditiously and effectively. Checks forms alignment and reviews printed output for clarity and spacing. Loads input and output for clarity and spacing. Loads input and output units and delivers computer output to designated areas. Performs scheduled maintenance of peripheral equipment according to procedure. Observes system operation and reports unusual occurrence to shift supervisor. Enters problems into log. Checks operating procedures to insure input accuracy before processing data. **Follows all operations and**

safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.

Minimum Qualifications

A High School Diploma or GED is required. Two years of full time paid computer operator experience is required. Six months experience operating online peripheral equipment in a data center environment is required. Must possess the ability of independent judgment and be able to solve problems on multiple tasks.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO **AT THE TIME OF FILING.** THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES ANNOUNCEMENT NO. 180

ECONOMIC DEVELOPMENT SPECIALIST (OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

NOTE: THOSE PERSONS WHO HAVE ALREADY FILED FOR THIS TEST BUT HAVE NOT YET TESTED DO NOT NEED TO APPLY.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. **NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.**

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. A valid Driver's License;
3. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points; and
4. National Development Council Certificate (as provided herein);
5. Any additional licenses, certificates, diplomas, etc.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$40,000.00 - \$52,000 per Hour.

EXAMINATION INFORMATION

EXPERIENCE EVALUATION: Applicant's grade will be determined based on Education and Experience found in Resume.

Duties:

Under administrative direction, evaluates projects for potential financial incentives. Reviews applications, attends meetings, performs underwriting functions, prepares presentations to loan and grant review committees, and prepares legislation. Works with the Law Department to

prepare and execute contracts. Gathers data for periodic and annual reporting. Monitors performance and assists in evaluating options in the case of loan repayment problems. Assists City businesses with issues across all City departments to support the Department of Economic Development as a "One-Stop" for business concerns and works with other City departments to solve problems. Performs real estate site searches and prepares maps, as needed. Works to market the City of Cleveland for the attraction and retention of businesses. Prepares summaries and information for the website and social media on a regular basis for the Department of Economic Development. Performs other duties as assigned. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A Bachelor's or Master's Degree from an accredited four year college or university in Urban Studies, Economic Development, Business Administration, Public Administration, Marketing, Communications, or Law (those with Law degrees must show substantial coursework in Community Development Law, Environmental Law, Real Estate Development Law or Public Finance Law) is required. Six months (may be part time with a minimum of 20 hours per week) of Economic Development work is required. Any one of the National Development Council Certification Courses (ED101, ED201, ED202, ED300, HD420, HD430) is required. A valid State of Ohio Driver's License is required. The following are preferred: A Master's Degree from an accredited college or university in Finance; National Development Council Certification; Strong written and verbal communications, networking, leadership and interpersonal skills; Experience using GIS systems; Skilled in Microsoft Office applications including Publisher, Power Point, Excel, and Word; Skilled in Adobe and experience with Adobe Photoshop; Experience in Public Speaking; Experience in writing for a website and social media.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans

in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO **AT THE TIME OF FILING**. THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 181

**ELECTRIC METER SERVICE
INSTALLER I (OPEN)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 P.M. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 P.M. ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. A valid State of Ohio Commercial Driver's License - Class B;
3. DD-214 or other materials to prove veteran's status (as described herein)

only required if the applicant is seeking veteran's preference points

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$29.43 - \$30.57 per Hour.

EXAMINATION INFORMATION

TYPE: WRITTEN EXAMINATION: Applicants will be notified of the time, date, and place of the examination.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under immediate supervision, installs, removes, and services electric meters and switches. Performs all duties of an Electric Meter Service Installer II and assists in Industrial Installation meter equipment. Makes residential and commercial installations of all types up to and including 800 amperes on the 3-phase, 4-wire secondary system energized and not to exceed 500 volts. Performs other job-related duties as required. **TYPICAL TASKS:** Installs, changes, reconnects, disconnects, and removes watt-hour metering up to 800 amperes AC together with the associated demand equipment, service entrance switches, circuit breakers, test switches and safety blocks, conduits, wiring, and other details comprising up to 800 amperes and on a 3-phase, 4-wire low voltage 120/280 volt distribution. Checks grounds and faults on customers' service entrance equipment. Assumes duties of Meter Dispatcher. Directs and trains employees as assigned. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A High School Diploma or GED is required. Must have completed Cleveland Public Power's Meter Apprenticeship Program or equivalent (i.e., three years electrical hands on work experience). Must have worked on electrical services up to 500 volts and

800 amps for 3 months, 6 months preferred. A valid State of Ohio Commercial Driver's License - Class B is required. Must be able to work on a ladder and must be able to lift and carry a minimum of 75 pounds.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO **AT THE TIME OF FILING**. THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 182

**PARKING METER SERVICE
WORKER (OPEN)**

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:

www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points
3. Proof of Residency (as described herein), which is only required if the applicant is seeking residency credit for the examination
4. A valid Driver's License (as provided herein)

*These items should be uploaded under the "Attachments" tab in your application.

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$16.49 - \$18.42 per Hour.

EXAMINATION INFORMATION

TYPE: WRITTEN EXAMINATION: Applicants will be notified by of the time, date, and place of the exams via email.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Makes inspections, repairs, adjustments, and replacements of parking meters and appurtenances, both in the shop and on the streets. Makes all necessary working schedules and work orders and tabulates parking survey data. Erects necessary parking signs

and lays out parking meter spaces. Does such other work in connection with parking meter maintenance as may be required of him/her. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications:

A High School Diploma or GED is required. One year of full time paid experience in repairing and maintaining mechanical and/or electronic devices is required and have knowledge of mechanical repair and basic tool operation. A valid State of Ohio Driver's License is required. Must have experience with hand and power tools and able to lift and carry 50 pounds and walk two miles per day. Must have the ability to write legibly and maintain service records as well as work in adverse weather conditions. Knowledge of parking meter construction, design, and repair is desired. Knowledge of parking meter operations is preferred, but not required.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

RESIDENCY CREDIT

In accordance with the Charter of the City of Cleveland: A person who has had as his/her primary residence in the City of Cleveland **for at least one year at the time of filing a Civil Service application**, and desires to take an entry-level Civil Service examination, shall, if a passing grade on the written examination is attained, have ten (10) points added to his/her **passing** score.

In order to receive residency credit, applicants must present **the originals OR LEGIBLE COPIES** of 4 different proofs of residency from ONE YEAR AGO* and 4 different proofs of residency that are CURRENT** (A total of EIGHT documents) for verification **at the time of filing**. ("Different" means that an applicant can provide (for example) a bank statement from a year ago, and a current statement for the same bank account, but cannot provide multiple statements from the same account for different months to satisfy the 4 proofs requirement.

Such proofs include:

- > Driver's License
- > Bank Statements

- > Utility Bills
- > Mortgage or Lease Agreement
- > Bills from creditors not listed above
- > Other Postmarked mail such as magazines with name and mailing label attached, organization newsletters, medical/dental bills, voter registration card, or motor vehicle registration
- > Insurance Statement (Home insurance, rental insurance, car insurance or other insurance documents).

*** "ONE YEAR AGO" SHALL BE ONE YEAR PREVIOUS TO DATE OF FILING.** For example, if you are filing for the examination in November of 2017 you must present 4 different documents dated **September, October, or November 2016.**

**** "CURRENT" SHALL BE WITH IN THE LAST THREE MONTHS.** For example, if you are filing for the examination in November of 2017 you must present 4 different documents dated **September, October, or November 2017.**

NOTE: IF CREDITORS ARE PAID ONLINE, A COPY OF BILL IS TO BE PRINTED SHOWING THE ADDRESS OF THE APPLICANT. THE BILL MUST HAVE THE DATE VISIBLE.

NOTE: Applicants who are under the age of 25 who do not have sufficient bills or items in their own name may provide one or more proof documents bearing their own name and Cleveland address, and supplement it with the additional required proofs from a spouse or blood relative with whom they reside; provided that such other person also provides a notarized statement that the applicant has resided with them at that address for more than a year prior to the date of application and provides the missing documentation in their own name with their Cleveland address.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 147

PRINT SHOP HELPER (OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive

examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through the City of Cleveland's web site:

<http://www.city.cleveland.oh.us/CityofCleveland/Home/Government/CityAgencies/CivilServiceCommission/TestingAnnouncements>

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

NOTE: THOSE PERSONS WHO FILED IN OCTOBER FOR THIS EXAM DO NOT NEED TO FILE AGAIN!

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points
3. Proof of Residency (as described herein), which is only required if the applicant is seeking residency credit for the examination
4. A valid Driver's License (as provided herein)

*These items should be uploaded under the "Attachments" tab in your application.

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$12.85 - \$16.03 per Hour.

EXAMINATION INFORMATION

TYPE: WRITTEN EXAMINATION: Applicants will be notified by of the time, date, and place of the exams via email.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under immediate supervision, performs a variety of manual and machine operator tasks to assist with inventory, printing, binding, and packaging. Responsible for basic maintenance of equipment and keeping all production areas clean and orderly. Delivers finished product to customers. Performs job-related tasks as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications:

A High School Diploma or GED is required. Two years of full time paid general experience in a print shop is required. Must possess a thorough understanding of print shop safety practices. Must be able to lift and carry approximately 60 lbs. A valid State of Ohio Driver's License is required.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

RESIDENCY CREDIT

In accordance with the Charter of the City of Cleveland: A person who has had as his/her primary residence in the City of Cleveland **for at least one year at the time of filing a Civil Service application,** and desires to take an entry-level Civil Service examination, shall, if a passing grade on the written examination is attained, have ten (10) points added to his/her **passing** score.

In order to receive residency credit, applicants must present the **originals OR LEGIBLE COPIES** of 4 **different** proofs of residency from ONE YEAR AGO* and 4 **different** proofs of residency that are CURRENT** (A total of EIGHT documents) for verification **at the time of filing.** ("Different" means that an applicant can provide (for example) a bank statement from a year ago, and a current statement for the same bank account, but cannot provide multiple statements from the

same account for different months to satisfy the 4 proofs requirement.

Such proofs include:

- > Driver's License
- > Bank Statements
- > Utility Bills
- > Mortgage or Lease Agreement
- > Bills from creditors not listed above
- > Other Postmarked mail such as magazines with name and mailing label attached, organization newsletters, medical/dental bills, voter registration card, or motor vehicle registration
- > Insurance Statement (Home insurance, rental insurance, car insurance or other insurance documents).

*** "ONE YEAR AGO" SHALL BE ONE YEAR PREVIOUS TO DATE OF FILING.** For example, if you are filing for the examination in November of 2017 you must present 4 different documents dated **August, September, or October, 2016.**

**** "CURRENT" SHALL BE WITH IN THE LAST THREE MONTHS.** For example, if you are filing for the examination in November of 2017 you must present 4 different documents dated **August, September, or October, 2017.**

NOTE: IF CREDITORS ARE PAID ONLINE, A COPY OF BILL IS TO BE PRINTED SHOWING THE ADDRESS OF THE APPLICANT. THE BILL MUST HAVE THE DATE VISIBLE.

NOTE: Applicants who are under the age of 25 who do not have sufficient bills or items in their own name may provide one or more proof documents bearing their own name and Cleveland address, and supplement it with the additional required proofs from a spouse or blood relative with whom they reside; provided that such other person also provides a notarized statement that the applicant has resided with them at that address for more than a year prior to the date of application and provides the missing documentation in their own name with their Cleveland address.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 183

RECREATION INSTRUCTOR II -
Arts (OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. A valid Driver's License;
3. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$10.00 - \$19.41 per Hour.

EXAMINATION INFORMATION

TYPE: WRITTEN EXAMINATION: Applicants will be notified of the time, date, and place of the examination.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under supervision, assists in the planning and organization of recreational programs, and conducts various leisure time activities at assigned recreation centers and outdoor facilities. Performs other job-related duties as required. **TYPICAL TASKS:** Organizes and conducts classes in various leisure time activities such as hand-crafts, dance, music, dramatics, games, nature study, team and individual sports, etc. Assists in the training of volunteer leaders and summer playground instructors. Assists in the supervision, coordination, and organization of special events such as local tournaments, festivals, social programs, exhibits, etc., as required. Distributes and accounts for equipment and supplies and trains program participants and divisional staff in its proper care and use. Maintains records and make routine and special reports, as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A High School Diploma or GED is required; an undergraduate degree in Recreation, Physical Education, or a related field is preferred. A valid State of Ohio Driver's License is required. Two years of full time paid experience in planning, developing, recruiting, implementing, and instructing youth/adults in various visual art classes is preferred.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR

RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO **AT THE TIME OF FILING.** THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 184

SAFETY PROGRAMS OFFICER I
(OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

NOTE: THOSE PERSONS WHO HAVE ALREADY FILED FOR THIS TEST BUT HAVE NOT YET TESTED DO NOT NEED TO APPLY

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. A valid Driver's License;
3. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points; and
4. Any additional licenses, certificates, diplomas, etc.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$25,000.00 - \$73,126.73 per Year.

EXAMINATION INFORMATION

EXPERIENCE EVALUATION: Applicant's grade will be determined based on Education and Experience found in Resume.

Duties:

Under general direction, assists in developing, implementing, and maintaining a safety program with applicable rules and regulations. Promotes safety awareness programs, including implementation of safety training. Assists in developing methods, procedures, and practices to prevent accidents. Investigates claims to determine validity as well as root causes of injuries. Works with Departmental personnel to formulate employee/management safety committees to identify and eliminate hazardous conditions. Prepares weekly reports identifying areas with high rates of injury. Performs ergonomic assessments, working in conjunction with the Bureau of Worker's Compensation Safety & Hygiene Division. Identifies best-practices for injury prevention and Worker's Compensation cost containment. Identifies transitional work positions within the Division. Performs surveillance to prevent abuse of the Worker's Compensation system when applicable. Ensures employee compliance with all safety programs. Develops safety manuals and procedures. Ensures compliance with all local, state, and federal rules and regulations. Performs other job-related duties as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A High School Diploma or GED is required. A Bachelor's Degree in Occupational Health and Safety, Business/Public Administration, or a closely related field from an accredited four-year college or university is required. Two years of management experience in the administration of safety and/or worker's compensation programs is required. (Substitution: Two years of experience may substitute for each year of college education lacking.) A valid State of Ohio Driver's License is required. Must have strong computer and technical writing skills. Must be able to wear and utilize required safety equipment such as respirators, hearing protection, or fall restraining harnesses as required by the conditions present at any incident and as required under applicable state or federal regulations. Must have the ability to obtain CHST, OHST, or ASP certification through the Board of Certified Safety Professionals may be required by the division within one year of appointment. HAZWOPER certification within one year of appointment may be required by division.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission **at the time of filing** application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO **AT THE TIME OF FILING.** THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 185

SAFETY PROGRAMS OFFICER II (OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

NOTE: THOSE PERSONS WHO HAVE ALREADY FILED FOR THIS TEST BUT HAVE NOT YET TESTED DO NOT NEED TO APPLY.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 P.M. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. A valid Driver's License;
3. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points; and
4. Any additional licenses, certificates, diplomas, etc.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$25,000.00 - \$51,187.74 per Year.

EXAMINATION INFORMATION

EXPERIENCE EVALUATION: Applicant's grade will be determined based on Education and Experience found in Resume.

Duties:

Under direction, assists in developing, implementing and maintaining a safety program within a City Division or Department. Ensures compliance with applicable rules and regulations. Assists in developing methods, procedures, and practices to prevent accidents. Investigates claims, fraud, accidents, injuries, and their causes. Ensures compliance with local, state, and federal rules and regulations. Performs other job-related duties as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A High School Diploma or GED is required. An Associate's Degree in Occupational Health and Safety, Business/Public Administration, or a closely related field from an accredited college or university is required. One year of progressively responsible

experience in administering occupational health and safety, risk management, worker's compensation, or similar program involving the identification, evaluation, and control of safety hazards in work places as well as developing, evaluating, and implementing occupational health and safety programs is required. (Substitution: Two years of experience may substitute for each year of college education lacking.) A valid State of Ohio Driver's License is required. Must have strong computer and technical writing skills. Must be able to wear and utilize required safety equipment such as respirators, hearing protection, or fall restraining harnesses as required by the conditions present at any incident and as required under applicable state or federal regulations. STS or STS-C certification through the Board of Certified Safety Professionals may be required by the division within first year after appointment. HAZWOPER certification within one year of appointment may be required by division.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

Any applicant that willfully provides any false document, statement, or certification in regard to any test will be terminated from all processing, removed from any eligible list, and may face possible criminal prosecution.

VETERANS' PREFERENCE

Veterans' preference will be awarded, when applicable, to eligible veterans in accordance with Civil Service Rules 4.40E, 4.40F and 4.40G. Proof of active service or a DD Form 214, must be presented to the Commission at the time of filing application for the examination in which credit is sought in order to qualify for veterans' credit. If the applicant has received an honorable discharge or a general discharge under honorable conditions that applicant shall receive an additional five (5) points added to their raw score on the examination.

THE COMMISSION WILL NOT ENTERTAIN APPEALS FOR VETERANS' PREFERENCE OR RESIDENCY CREDIT AFTER THE APPLICANT HAS FILED HIS/HER APPLICATION. THE DECISION OF THE COMMISSION IS FINAL.

ANYONE WHO WISHES TO REQUEST AN ACCOMMODATION MUST DO SO AT THE TIME OF FILING. THE COMMISSION WILL CONTACT THE INDIVIDUAL CONCERNING SUCH ACCOMMODATION PRIOR TO THE EXAMINATION. THE COMMISSION MAY REFUSE TO PROVIDE SUCH ACCOMMODATION IF IT IS NOT REASONABLE OR WOULD CONSTITUTE AN UNDUE HARDSHIP. CURRENT (WITHIN ONE YEAR) DOCUMENTATION SUPPORTING THE NEED FOR THE

REQUESTED ACCOMMODATION IS REQUIRED. SUCH DOCUMENTATION SHOULD BE SUBMITTED AT THE TIME OF FILING.

AN EQUAL OPPORTUNITY EMPLOYER

APPROVED C.S.C. MINUTES
ANNOUNCEMENT NO. 186

UNIT SUPERVISOR (Credit & Collections) (OPEN)

Public notice is hereby given by the Civil Service Commission of Cleveland, Ohio, of an open competitive examination for the above classification.

FILING OF APPLICATION:

Application must be made electronically through:
www.governmentjobs/careers/cleveland

No other form or method of application will be accepted. Absolutely no paper applications will be accepted.

THE ELECTRONIC APPLICATION PERIOD IS FROM 12:01 A.M. ON FRIDAY, DECEMBER 22, 2017 UNTIL 11:59 PM. ON THURSDAY, JANUARY 4, 2018. NOTE: APPLICATIONS WILL NOT BE ACCEPTED AFTER 11:59 PM ON THURSDAY, JANUARY 4, 2018.

THE CIVIL SERVICE COMMISSION'S POLICY IS THAT NO LATE FILING WILL BE ALLOWED.

IMPORTANT NOTE: At the time of submitting an application, copies of the following items are required to be uploaded as attachments to that application:

1. Proof of Education (as provided herein);
2. DD-214 or other materials to prove veteran's status (as described herein) only required if the applicant is seeking veteran's preference points

NOTE: ONCE YOU SUBMIT YOUR APPLICATION, FURTHER CHANGES TO THAT APPLICATION WILL NOT BE PERMITTED. All additional attachments, correspondence, notifications, and certifications will be made with applicants via email. Any updates of email or your online profile must be made at: CS@city.cleveland.oh.us.

NOTE: YOU ARE NOT APPLYING FOR AN IMMEDIATE JOB OPENING. YOU ARE APPLYING TO TAKE AN EXAMINATION WHICH WILL BE USED TO CREATE AN ELIGIBLE LIST FOR THIS JOB CLASSIFICATION. THAT LIST WILL BE USED FOR FUTURE HIRES IN THIS JOB CLASSIFICATION.

SALARY: The prevailing salary for this position as established by Ordinance of the Council of the City of Cleveland is \$23.06 - \$24.46 per Hour.

EXAMINATION INFORMATION

TYPE: WRITTEN EXAMINATION: Applicants will be notified of the time, date, and place of the examination.

NOTE: All copies of diplomas, licenses, certificates, resumes and any other required documents must be

uploaded and included with your Application when it is submitted. Applications without the required documents will be rejected.

Duties:

Under general direction, supervises the operation of support, technical, clerical, temporary, and other unit staff members. Schedules and reviews work. Provides on-the-job training and coaching. Processes complex transactions. Determines eligibility and/or compliance with rules, regulations, and laws. Responds to inquiries and resolves problems. Determines actions necessary for collection activities and bankruptcy filings. Performs research and communicates with outside involved parties. Compiles statistics and summary reports. Retrieves prepared reports. Prepares correspondence. Monitors service calls. Makes recommendations for unit improvements. Monitors permit processes. Complies with public records requests. Submits/processes referrals. Oversees the establishment, adjustment, and reconciliation of accounts in a billing system. Assists management in planning and implementing unit policies and procedures. Conducts or provides input for the performance management process. Works various shifts, weekends, special events, during emergencies, and during staff shortages as necessary. Performs other job-related duties as required. **Follows all operations and safety policies and safe work practices. Attends and participates in operations and safety training classes and demonstrates competence (demonstration of competence may be determined by exam.) Wears and properly utilizes safety equipment in accordance with Divisional policy at all times.**

Minimum Qualifications

A High School Diploma or GED is required. An Associate's Degree in Accounting, Business, or related field from an accredited college or university is required. Two years of full time paid experience in credit and/or collections services is required. (Substitution: One year of progressively responsible directly related experience may substitute for each year of college education lacking.) Must possess intermediate-level computer knowledge including Internet and MS Office. The following are preferred: The ability to speak a second language, experience in utility credit and collections, and general knowledge of MS PowerPoint.

NOTE: Minimum qualifications must be met as of the last day of the filing period unless otherwise stated.

NOTE: THE CIVIL SERVICE COMMISSION RESERVES THE RIGHT TO REVIEW AND EVALUATE ANY AND ALL INFORMATION CONTAINED IN THE APPLICATION OR RESUME. LACK OF HONESTY WILL RESULT IN IMMEDIATE REMOVAL FROM THE ELIGIBLE LIST.

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AN EQUAL OPPORTUNITY EMPLOYER

ROBERT BENNETT,
President

December 20, 2017

SCHEDULE OF THE BOARD OF ZONING APPEALS

TUESDAY, JANUARY 2, 2018

9:30 A.M.

Calendar No. 17-357: 4302 Bailey Avenue (Ward 3)

B.R. Knez, owner, proposes to construct a new 2.5 story, 1,792 square foot single family house with a detached garage on a 3,750 square foot lot in a B1 Two Family Residential District. The owner appeals for relief from the strict application of the following Codified Sections of the Cleveland Codified Ordinances:

1. Section 355.04 which states that the minimum lot width for a single family dwelling in a "B" Area District is 40 feet and 30 feet wide is proposed. The minimum lot width for a single family dwelling in a "B" Area District is 4,800 square feet and the proposed lot area is 3,750 square feet.

2. Section 357.09(b)(2)(B) which states that in a Two Family District no interior side yard shall be less than five (5) feet in width for a corner lot, nor less than three (3) feet in width for an interior lot, nor shall the aggregate width of side yards on the same premises be less than ten (10) feet. However, the width of

any such interior side yard shall in no case be less than one fourth (1/4) the height of the main building on the premises. In this case the required side yard is 7' - 6".

3. Section 341.02 which states that City Planning approval is required prior to the issuance of a building permit. (Filed December 1, 2017)

Calendar No. 17-358: 5809 Hough Avenue (Ward 7)

Sterling Pettway, owner, proposes to install an (8) eight feet tall chain link fence in a D2 Multi-Family Residential District. The owner appeals for relief from the strict application of the following Sections of the Cleveland Codified Ordinances:

1. Section 358.04(a) which states that fences in actual front yard and in actual side street yards shall not exceed four (4) feet in height.

2. Section 358.04(b) which states that in Residential Districts, only ornamental fences, as defined herein, shall be installed in actual front yards and in actual side street yards if located within four (4) feet of the side street property line. The Board of Zoning Appeals may however permit a chain link fence if the Board determines that such fence is common in the immediate vicinity of the subject property. (Filed December 4, 2017)

Calendar No. 17-359: 5813 Hough Avenue (Ward 7)

Sterling Pettway, owner, proposes to install an (8) eight feet tall chain link fence in a D2 Multi-Family Residential District. The owner appeals for relief from the strict application of the following Sections of the Cleveland Codified Ordinances:

1. Section 358.04(a) which states that fences in actual front yard and in actual side street yards shall not exceed four (4) feet in height

2. Section 358.04(b) which states that in Residential Districts, only ornamental fences, as defined herein, shall be installed in actual front yards and in actual side street yards if located within four (4) feet of the side street property line. The Board of Zoning Appeals may however permit a chain link fence if the Board determines that such fence is common in the immediate vicinity of the subject property. (Filed December 4, 2017)

Calendar No. 17-360: 2408 Holmden Avenue (Ward 14)

Alpha Delivery LLC., owner, and Maedi Hafez, prospective purchaser, propose to establish use as Motor Vehicle Sales Facility in a C2 Local Retail Business District and a Pedestrian Retail Overlay District. The owner appeals for relief from the strict application of the following Sections of the Cleveland Codified Ordinances:

1. Section 343.01(b) which states that Motor vehicle sales facility is not permitted in Local Retail Business District first but permitted in General Retail Business District.

2. Section 352.08 through 352.012 which states that a six foot wide landscaping strip is required where parking lot abuts street. A ten foot wide landscaped transition strip is required where lots abuts residential district.

3. Sections 349.07 and 325.03 which state that accessory parking spaces

must be marked, must be at least 180 square feet and contain wheel or bumper guards.

4. Section 327.02 which states that a site plan containing property lines and parcel numbers is required. (Filed December 4, 2017)

Calendar No. 17-362: 9803-05 Lake Road (Ward 15)

9803 Lake Avenue LLC., owner, proposes to change use from a two dwelling unit house to a Bed and Breakfast/Boarding House in an A1 One Family Residential District. The owner appeals for relief from the strict application of the following Sections of the Cleveland Codified Ordinances:

1. Section 337.02(a) which states that a Bed & Breakfast/Boarding House (Multiple Dwelling, Class B per Zoning Code Section 325.51) is not permitted in a One Family Residential zoning district first permitted in a Multi-Family residential District.

2. Section 359.01(a) which states that no change of a nonconforming use to anything other than a conforming use shall be permitted except by special permit from the Board of Zoning Appeals. (Filed December 4, 2017)

Calendar No. 17-363: 1700 Lorain Avenue (Ward 17)

Alex Cedeno, owner, proposes to erect a 5,300 square foot single family house with an attached garage on a 5,466 square foot lot in a C2 Local Retail Business District. The owner appeals for relief from the strict application of the following Sections of the Cleveland Codified Ordinances:

1. Section 355.04(a) which states that the maximum gross floor area in a "C" area district shall not exceed 1/2 the lot area, or in this case 2,650 square feet and 5,300 square feet proposed.

2. Section 357.09(b)(2)(A) which states that no building shall be erected less than ten feet from a main building on an adjoining lot and the proposed distance to adjacent residence is 6' - 0".

3. Section 357.09(b)(2)(C) which states that in a Multi-Family Districts no interior side yard, shall be less in width than one-fourth (1/4) the height of the main building on the premises nor less than eight (8) feet. However, when the length of such main building measured parallel to an adjoining interior lot line exceeds forty (40) feet, the area of that part of the interior side yard abutting the building, including the area of any outer court opening on such interior side yard, shall be not less than one-third (1/3) the height of the building multiplied by the length of the building measured parallel to the adjoining interior lot line; provided further that when the side yard provides all required light and ventilation for all the habitable rooms of any dwelling unit, such area shall be not less than one-half (1/2) the height of the building multiplied by the length of the building. The proposed residence is 3' - 0" to the property line.

4. Section 341.02(b) which states that City Planning approval is required prior to the issuance of a building permit. (Filed December 4, 2017)

REPORT OF THE BOARD OF ZONING APPEALS

MONDAY, DECEMBER 18, 2017

At the meeting of the Board of Zoning Appeals on Monday, December 18, 2017 the following appeals were scheduled for hearing before the Board and;

The following appeals were **APPROVED:**

Calendar No. 17-318: 4010 East 116th Street
L & C, owner, proposes to store brick, concrete and dirt in a B3 Semi-Industry District.

Calendar No. 17-334: 9202 Kinsman Avenue
Burten, Bell, Carr, Development, Inc., owner, proposes to erect a new 150 foot tall telecommunications tower on a parcel located in a B3 Semi-Industry District.

Calendar No. 17-345: 1879 East 40th Street
Cleveland Commerce Center, owner, proposes to demolish a building and establish a parking lot and erect a fence in a C4 Semi-Industrial District.

Calendar No. 17-346: 3030 Superior Avenue
Superior 31st, Inc., owner, and Chia Chun Ivan Tsou, tenant, proposes to establish tattooing use in a C4 Semi-Industry District.

Calendar No. 17-349: 6101 St. Clair Avenue
Mr. and Mrs. Turk, owners, and Stan Green, tenant, propose to change the use from gas station to minor auto repair in a C1 Local Retail Business District.

Calendar No. 17-352: 2985 East 87th Street
93 Kinsman LLC, owner, proposes to establish use for outside storage/stockpiling of dirt and rock on parcels zoned Semi-Industry and General Industry.

Calendar No. 17-353: 2989 East 87th Street
93 Kinsman LLC, owner, proposes to establish use for outside storage/stockpiling of dirt and rock on parcels zoned Semi-Industry and General Industry.

Calendar No. 17-354: 2987 East 87th Street
93 Kinsman LLC, owner, proposes to establish use for outside storage/stockpiling of dirt and rock on parcels zoned Semi-Industry and General Industry.

Calendar No. 17-355: 3051 East 87th Street
93 Kinsman LLC, owner, proposes to establish use for outside storage/stockpiling of dirt and rock on parcels zoned Semi-Industry and General Industry

Calendar No. 17-356: 3053 East 87th Street
93 Kinsman LLC, owner, proposes to establish use for outside storage/stockpiling of dirt and rock on

parcels zoned Semi-Industry and General Industry.

The following appeal was **DENIED:**

Calendar No. 17-285: 9033 Holton Avenue
Omens MC, Inc., owner, appeals under the authority of Section 76-6 of the Charter of the City of Cleveland and Section 329.02(d) of the Cleveland Codified Ordinances from Notice of Violation.

The following appeals were **WITHDRAWN:**

None.

The following appeals were **DISMISSED:**

None.

The following cases were **POSTPONED:**

Calendar No. 17-343: Reach Counseling Services
3951 Rocky River Drive. Postponed to January 29, 2018.

Calendar No. 17-347: 1235 Euclid Ave, Cleveland LLC
1260/1212 Sumner Avenue. Postponed to January 29, 2018.

The following cases were heard by the Board of Zoning Appeals on Monday, December 11, 2017 and the decisions were adopted and approved on Monday, December 18, 2017:

The following appeals were **APPROVED:**

Calendar No. 17-336: 518 Jefferson Avenue
518 Jefferson LLC, owner, proposes to erect a 1,629 square foot dwelling unit on a 1,525 square foot lot in a B1 Two-Family Residential District.

Calendar No. 17-337: 2401 West 6th Street
518 Jefferson LLC, owner, proposes to erect a 1,348 square foot dwelling unit on a 750 square foot lot in a B1 Two-Family Residential District.

Calendar No. 17-338: 2407 West 6th Street
518 Jefferson LLC, owner, proposes to erect a 1,348 square foot dwelling unit on a 750 square foot lot in a B1 Two-Family Residential District.

Calendar No. 17-339: 2395 West 6th Street
518 Jefferson LLC, owner, proposes to erect a 1,592 square foot dwelling unit on a 945 square foot lot in a B1 Two-Family Residential District.

The following appeal was **DENIED:**

Calendar No. 17-342: 7819 Cedar Avenue
2132 E. 79 LLC, owner, proposes to change use from store to tire repair and sales shop in a C2 Local Retail Business District.

Secretary

REPORT OF THE BOARD OF BUILDING STANDARDS AND BUILDING APPEALS

Re: Report of the Meeting of December 13, 2017

As required by the provisions of Section 3103.20(2) of the Codified Ordinances of the City of Cleveland, Ohio 1976, the following brief of action of the subject meeting is given for publication in the City Record:

* * *

Docket A-169-17. —

RE: Appeal of Nemet Capital LLC, Owner of the MXD Mixed Uses — Multiple Uses In One Building One Story Masonry Property, located on the premises known as 3313 West 140th Street from a NOTICE OF VIOLATION — INTERIOR/EXTERIOR MAINTENANCE, dated August 9, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the Appellant until February 3, 2018 to submit all required documents to the Department of Building and Housing; the property is REMANDED at this time to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Maschke and seconded by Mr. Bradley.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-170-17.

RE: Appeal of Nemet Capital LLC, Owner of the MXD Mixed Uses — Multiple Uses In One Building One Story Masonry Walls/Wood Floors Property, located on the premises known as 3321 West 140th Street from a NOTICE OF VIOLATION — UNAUTHORIZED/ILLEGAL USE, dated August 9, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the Appellant until February 3, 2018 to submit all required documents to the Department of Building and Housing; the property is REMANDED at this time to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Maschke and seconded by Mr. Bradley.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-191-17.

RE: Appeal of Geordik LLC, Owner of the Two Dwelling Units Two-Family Residence Two Story Frame Property, located on the premises known as 2217 West 105th

Street from a NOTICE OF VIOLATION — INTERIOR/EXTERIOR MAINTENANCE, dated September 6, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the Appellant until May 1, 2018 to complete abatement; the property is REMANDED at this time to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Bradley and seconded by Mr. Saab.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-198-17.

RE: Appeal of Danita I. Brown, Owner of the One Dwelling Unit Single-Family Residence Two & One/half Story Frame Property, located on the premises known as 15305 Huntmere Avenue from a NOTICE OF VIOLATION — INTERIOR/EXTERIOR MAINTENANCE, dated September 20, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the Appellant until June 1, 2018 to complete abatement of the violations; the property is REMANDED at this time to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Bradley and seconded by Mr. Saab.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-199-17.

RE: Appeal of Equity Trust Co. FBO Edward Loomis, Owner of the Two Dwelling Units Two-Family Residence Two & One/half Story Frame Property, located on the premises known as 4206 Archwood Avenue from a NOTICE OF VIOLATION — EXTERIOR MAINTENANCE, dated August 29, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to DENY the Appellant's appeal request for additional time and to REMAND the property to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Gallagher and seconded by Mr. Saab.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-200-17.

RE: Appeal of Douglas S. Wahr, Owner of the One Dwelling Unit Single-Family Residence Two & One/half Story Frame Property, located on the premises known as 10842 Grantwood Avenue from a

NOTICE OF VIOLATION — INTERIOR/EXTERIOR MAINTENANCE, dated September 7, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to DENY the Appellant's appeal request for additional time and to REMAND the property to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Bradley and seconded by Mr. Maschke.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-201-17.

RE: Appeal of Rubye & Edward Swan & Sonya Pace, Owners of the Two Dwelling Units Two-Family Residence Two & One/half Story Frame Property, located on the premises known as 3418 East 146th Street from a CONDEMNATION ORDER — MAIN STRUCTURE, dated September 7, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the Appellant until June 1, 2018 to complete abatement of all violations on the property; the property is REMANDED at this time to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Gallagher and seconded by Mr. Saab.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-202-17.

RE: Appeal of J&H Investment Properties, Owner of the Two Dwelling Units Two-Family Residence Two Story Wood Frame/Siding/Masonry Veneer Property, located on the premises known as 6910 Madison Avenue from a NOTICE OF VIOLATION — INTERIOR/EXTERIOR MAINTENANCE, dated September 11, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the Appellant until March 1, 2018 to complete abatement of the violations, noting that the property is vacant and that the Appellant is planning to demolish the property; the property is REMANDED at this time to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Bradley and seconded by Mr. Maschke.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-203-17.

RE: Appeal of 4484 West 105th LLC, Owner of the Two Dwelling

Units Two-Family Residence Two Story Masonry Property, located on the premises known as 4484 West 150th Street from a NOTICE OF VIOLATION — NO PERMIT, dated September 8, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

Docket A-203-17 has been WITHDRAWN at the request of the Appellant.

* * *

Docket A-204-17.

RE: Appeal of State Of Ohio C/O Linda Bell & Robert Perry, Owner of the One Dwelling Unit Single-Family Residence Two Story Frame Property, located on the premises known as 3123 West 68th Street from a NOTICE OF VIOLATION — HAZARDOUS CONDITIONS, dated September 21, 2010 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

Docket A-204-17 has been POSTPONED; to be rescheduled for January 24, 2018.

* * *

Docket A-205-17.

RE: Appeal of Harry Wilson Jr., Owner of the One Dwelling Unit Single-Family Residence Two Story Frame and One & One/half Story Garage — Detached; Wood Frame Property, located on the premises known as 3480 Kimmel Road from a CONDEMNATION ORDER — MAIN STRUCTURE, dated September 13, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

Docket A-205-17 has been POSTPONED; to be rescheduled for January 24, 2018.

* * *

Docket A-206-17.

RE: Appeal of Stephanie K. Rivera, Owner of the One Dwelling Unit Single-Family Residence One & One/half Story Frame and One & One/half Story Garage — Detached Two Wood Frame Property located on the premises known as 7402 Colgate Avenue from a NOTICE OF VIOLATION — EXTERIOR MAINTENANCE, dated September 8, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the Appellant until June 1, 2018 to complete abatement of the violations; the property is REMANDED at this time to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Maschke and seconded by Mr. Bradley.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

Docket A-207-17.

RE: Appeal of Wayne B. Newkirk, Owner of the One Dwelling Unit Single-Family Residence Two Story Frame Property appeals from a NOTICE OF VIOLATION — EXTERIOR MAINTENANCE, and a One Story Garage — Detached Wood Frame Property appeals from a CONDEMNATION ORDER — GARAGE, located on the premises known as 3534 West 127th Street, dated September 15, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the Appellant until June 1, 2017 to complete abatement of the violations, including demolition of the garage; the property is REMANDED at this time to the Department of Building and Housing for supervision and any required further action. Motion so in order. Motioned by Mr. Maschke and seconded by Mr. Gallagher.

Yeas: Messrs. Denk, Gallagher, Saab, Bradley, Maschke. Nays: None.

* * *

Docket A-208-17.

RE: Appeal of Antonio Spencer, Owner of the One Dwelling Unit Single-Family Residence Two & One/half Story Frame Property, located on the premises known as 16724 Grovewood Avenue from a NOTICE OF VIOLATION — EXTERIOR MAINTENANCE, dated September 22, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

Docket A-208-17 has been POSTPONED; to be rescheduled for January 24, 2018.

* * *

Docket A-209-17.

RE: Appeal of Diane Marchinko, Owner of the One Dwelling Unit Single-Family Residence One & One/half Story Frame Property, located on the premises known as 4381 West 58th Street from a NOTICE OF VIOLATION — EXTERIOR MAINTENANCE, dated September 15, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

Docket A-209-17 has been WITHDRAWN at the request of the Appellant.

* * *

Docket A-223-17.

RE: Appeal of 1960-B, LLC, Owner of the R-3 Residential — Non-transient; Townhomes (Independent Egress) Three Story Wood Frame/Siding/Masonry Veneer Property, located on the premises known as 1960-B East 123rd Street from a NOTICE OF VIOLATION — HAZARDOUS CONDITIONS, dated October 11, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

No action this date; the docket is rescheduled for January 10, 2018.

* * *

Docket A-224-17.

RE: Appeal of 1960-C, LLC, Owner of the R-3 Residential — Non-transient; Townhomes (Independent Egress) Three Story Wood Frame/Siding/Masonry Veneer Property, located on the premises known as 1960-C East 123rd Street from a NOTICE OF VIOLATION — HAZARDOUS CONDITIONS, dated October 11, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

No action this date; the docket is rescheduled for January 10, 2018.

* * *

Docket A-225-17.

RE: Appeal of 1960-D, LLC, Owner of the R-3 Residential — Non-transient; Townhomes (Independent Egress) Three Story Wood Frame/Siding/Masonry Veneer Property, located on the premises known as 1960-D East 123rd Street from a NOTICE OF VIOLATION — HAZARDOUS CONDITIONS, dated October 11, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

No action this date; the docket is rescheduled for January 10, 2018.

* * *

Docket A-226-17.

RE: Appeal of 1960-A, LLC, Owner of the R-3 Residential — Non-transient; Townhomes (Independent Egress) Three Story Wood Frame/Siding/Masonry Veneer Property, located on the premises known as 1960-A East 123rd Street from a NOTICE OF VIOLATION — HAZARDOUS CONDITIONS, dated October 11, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

No action this date; the docket is rescheduled for January 10, 2018.

* * *

Docket A-231-17.

RE: Appeal of Erick Rodriguez (Burten Bell Carter Development, Inc.), Owner of the Property, located on the premises known as 8005 Kinsman Road from an ADJUDICATION ORDER, dated October 26, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

No action this date; the docket is rescheduled for January 10, 2018.

* * *

Docket A-248-17.

RE: Appeal of Connor Sweeney, Owner of the Residential Property, located on the premises known as 2702 Bridge Avenue from an ADJUDICATION ORDER, dated November

3, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

No action required by the Board at this time.

* * *

Docket A-252-17.

RE: Appeal of 1370 Standard Building LLC, Owner of the Property, located on the premises known as 1370 Ontario Street from an ADJUDICATION ORDER, dated December 8, 2017 of the Director of the Department of Building and Housing, requiring compliance with the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC).

BE IT RESOLVED, a motion is in order at this time to grant the variance required to allow the engine exhaust to exhaust at the property line on Ontario Street. Motion so in order. Motioned by Mr. Gallagher and seconded by Mr. Bradley.

Yeas: Messrs. Denk, Gallagher, Bradley, Maschke. Nays: None. Not Voting: Mr. Saab.

* * *

AMENDED RESOLUTION:

Docket A-229-17.

1370 Standard Building LLC — 1370 Ontario Street:

FROM: ..uphold and find that the original Abatement Order was properly issued, and to require the Appellant to re-submit the plans to the Building Department with the new design changes as they now exist...

TO: ..uphold and find that the original Abatement Order was properly issued, and to require the Appellant to re-submit the plans to the Building Department with the new design changes as they now exist, and the variance is granted for the placement of the tank to be in the basement in lieu of the sub-basement...

Yeas: Messrs. Denk, Gallagher, Bradley, Maschke. Nays: None. Not Voting: Mr. Saab.

* * *

APPROVAL OF RESOLUTIONS:

Separate motions were entered by Mr. Maschke and seconded by Mr. Bradley for Approval and Adoption of the Resolutions as presented by the Secretary for the following Dockets respectively, subject to the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC):

- A-162-17 — GCRTA
- A-166-17 — Barbara G. Finley
- A-172-17 — John J. Wilamosky, Jr.
- A-175-17 — Moore Integrity Construction LLC
- A-186-17 — Izzy Holdings, LLC (FKA) Tom Pallas, LLC
- A-187-17 — Huntington National Bank
- A-188-17 — Diane Curtis
- A-189-17 — Dan Pongallo
- A-193-17 — Malinda Marshall
- A-194-17 — Reginald Wilson
- A-195-17 — Samsel Realty Co.
- A-196-17 — Samsel Realty Co.
- A-197-17 — Samsel Realty Co.

Yeas: Messrs. Denk, Gallagher, Bradley, Maschke, Saab. Nays: None.

Separate motions were entered by Mr. Maschke and seconded by Mr. Bradley for Approval and Adoption of the Resolutions as presented by the Secretary for the following Docket respectively, subject to the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC):

A-229-17 — 1370 Standard Building LLC (AMENDED)

Yeas: Messrs. Denk, Gallagher, Bradley, Maschke. Nays: None. Not Voting: Mr. Saab.

* * *

APPROVAL OF MINUTES:

Separate motions were entered by Mr. Maschke and seconded by Mr. Bradley for Approval and Adoption of the Minutes as presented by the Secretary, subject to the Codified Ordinances of the City of Cleveland and the Ohio Building Code (OBC):

November 29, 2017

Yeas: Messrs. Denk, Gallagher, Bradley, Maschke, Saab. Nays: None.

* * *

JOSEPH F. DENK Chairman

PUBLIC NOTICE

Ohio Environmental Protection Agency (OEPA) has posted two Public Notices about the issuance of permits to discharge to State waters under the National Pollutant Discharge Elimination System (NPDES) Permit Program.

Public Notice No. 17-12-017 covers the facility where the discharge occurs, Northeast Ohio Regional Sewer District's Westerly Wastewater Treatment Center at 5800 W. Memorial Shoreway, in Cleveland.

Public Notice No. 17-12-018 covers the facility where the discharge occurs, Northeast Ohio Regional Sewer District's Easterly Wastewater Treatment Center at 14021 Lakeshore Blvd., in Cleveland.

For more information, go to www.epa.ohio.gov/dsw/permits/individuals/draftperm.aspx#178255132-nedo

December 13, 2017, December 20, 2017, December 27, 2017, January 3, 2018, January 10, 2018

NOTICE OF PUBLIC HEARING

NONE

CITY of CLEVELAND BIDS

For All Departments

Sealed bids will be received at the office of the Commissioner of Purchases and Supplies, Room 128, City Hall, in accordance with the append schedule, and will be opened and

read in Room 128, City Hall, immediately thereafter.

Each bid must be made in accordance with the specifications and must be submitted on the blanks supplied for the purpose, all of which may be obtained at the office of the said Commissioner of Purchases and Supplies, but no bid will be considered unless delivered to the office of the said commissioner previous to 12:00 noon (Eastern Standard Time) on the date specified in the schedule.

187.10 Negotiated contracts; Notice required in Advertisement for Bids.

Where invitations for bids are advertised, the following notice shall be included in the advertisement: "Pursuant to the MBE/FBE Code, each prime bidder, each minority business enterprise ("MBE") and each female business enterprise ("FBE") must be certified before doing business with the City. Therefore, any prime contractor wishing to receive credit for using an MBE or FBE should ensure that applications for certification as to MBE or FBE status compliance with the Code, affirmative action in employment and, if applicable, joint venture status, are submitted to the office of Equal Opportunity ("OEO") prior to the date of bid opening or submission of proposals or as specified by the Director. Failure to comply with the business enterprise code or with representations made on these forms may result in cancellation of the contract or other civil or criminal penalties."

THURSDAY, JANUARY 4, 2018

File No. 177-17 — 2018-2020 Citywide Unarmed Security Services (Re-Bid), for various Divisions, Department of Finance, as authorized by Ordinance No. 1073-17, passed by the Council of the City of Cleveland, September 25, 2017.

THERE WILL BE A NON-MANDATORY PRE-BID MEETING, THURSDAY, DECEMBER 21, 2017 AT 1:30 P.M. CLEVELAND CITY HALL, 601 LAKESIDE AVENUE, CLEVELAND, OHIO 44114, ROOM 18.

NOTE: BID MUST BE DELIVERED AT THE OFFICE OF THE COMMISSIONER OF PURCHASES AND SUPPLIES, CLEVELAND CITY HALL, 601 LAKESIDE AVENUE, ROOM 128, CLEVELAND, OHIO 44114 BEFORE 12 O'CLOCK NOON (EASTERN TIME).

December 13, 2017 and December 20, 2017

WEDNESDAY, JANUARY 10, 2018

File No. 176-17 — Fluorosilicic Acid, for the Division of Water, Department of Public Utilities, as authorized by Section 129.24 of the Codified Ordinances of Cleveland, Ohio, 1976.

THERE WILL BE A NON-MANDATORY PRE-BID MEETING, THURSDAY, DECEMBER 21, 2017 AT 9:30 A.M. CARL B. STOKES PUBLIC UTILITIES BUILDING, 1201 LAKESIDE AVENUE, CLEVELAND, OHIO 44114, 4TH FLOOR ATRIUM CONFERENCE ROOM.

NOTE: BID MUST BE DELIVERED AT THE OFFICE OF THE COMMISSIONER OF PURCHASES AND SUPPLIES, CLEVELAND CITY HALL, 601 LAKESIDE

AVENUE, ROOM 128, CLEVELAND, OHIO 44114 BEFORE 12 O'CLOCK NOON (EASTERN TIME).

December 13, 2017 and December 20, 2017

FRIDAY, JANUARY 12, 2018

File No. 178-17 — Nottingham Alum Tank Liner Replacement, for the Division of Water, Department of Public Utilities, as authorized by Ordinance No. 1406-15, passed by the Council of the City of Cleveland, November 30, 2017.

THERE WILL BE A NON-REFUNDABLE FEE FOR PLANS AND SPECIFICATIONS IN THE AMOUNT OF TWENTY FIVE DOLLARS (\$25.00) ONLY IN THE FORM OF A CASHIER'S CHECK OR MONEY ORDER (NO COMPANY CHECKS, NO CASH AND NO CREDIT CARDS WILL BE ACCEPTED TO PURCHASE PLANS. ALL PLANS AND SPECIFICATIONS MUST BE PURCHASED DIRECTLY FROM THE DIVISION OF PURCHASES AND SUPPLIES.)

THERE WILL BE A NON-MANDATORY PRE-BID MEETING, THURSDAY, DECEMBER 21, 2017 AT 10:00 A.M. NOTTINGHAM WATER WORKS PLANT, 1300 CHARDON ROAD CLEVELAND, OHIO 44117.

NOTE: BID MUST BE DELIVERED AT THE OFFICE OF THE COMMISSIONER OF PURCHASES AND SUPPLIES, CLEVELAND CITY HALL, 601 LAKESIDE AVENUE, ROOM 128, CLEVELAND, OHIO 44114 BEFORE 12 O'CLOCK NOON (EASTERN TIME).

December 13, 2017 and December 20, 2017

FRIDAY, JANUARY 5, 2018

File No. 179-17 — Purchase of Antifreeze and Coolant, for the Division of Motor Vehicle Maintenance, Department of Public Works, as authorized by Section 131.64 of the Codified Ordinances of Cleveland, Ohio, 1976.

THERE WILL BE A NON-MANDATORY PRE-BID MEETING, FRIDAY, DECEMBER 29, 2017 AT 10:00 A.M. LOCATED AT CLEVELAND CITY HALL, 601 LAKESIDE AVENUE, CLEVELAND, OHIO 44114, ROOM 8.

NOTE: BID MUST BE DELIVERED AT THE OFFICE OF THE COMMISSIONER OF PURCHASES AND SUPPLIES, CLEVELAND CITY HALL, 601 LAKESIDE AVENUE, ROOM 128, CLEVELAND, OHIO 44114 BEFORE 12 O'CLOCK NOON (EASTERN TIME).

December 20, 2017 and December 27, 2017

ADOPTED RESOLUTIONS AND ORDINANCES

NONE

COUNCIL COMMITTEE MEETINGS

NO MEETINGS

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 Bold figures—Final Publication; D—Defeated; R—Reprint; T—Tabled; V—Vetoed;
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